



राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA
नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-2
वसंत कुंज, नई दिल्ली-110070

F. No. 7-730/Establishment/2016

03/12/2018
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To,

Dear Sir/Madam,

Kindly find enclosed herewith an undertaking to be filled in and send back to the undersigned at the earliest as it is required as per codal procedure for drawl/continuance of pay/pension as per 7th Central pay Commission.

With regards,

Yours faithfully,


(Ashish Chowdhury)
Assistant Director (Estt.)

Enclosure: as stated

UNDERTAKING

The Director

National Book Trust, India
Nehru Bhawan
5 Institutional Area,
Phase – II Vasant Kunj,
New Delhi – 110070

Madam,

I do hereby authorise Director/D.D.O, NBT, India for adjustment of any excess amount paid to me due to erroneous fixation of my pay/pension under 7th Central pay Commission if observed in future on by internal/external Audit/Expert form my pay/pension.

Signature _____

Name of the Employee/Pensioner _____

E. Code _____

Date _____