



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No.9-32/NDWBF/2013/Estt./

1 February 2013

Office order No. 1123 / 2013

In continuation of office order dated 1 January, 28 January and 29 January 2013, the following addition and changes have been made of the officials to be deputed for the New Delhi World Book Fair – 2013 to be held from 4 to 10 February 2013 as under:

1. The incharge of Hall No. 1R (Rear) Shri Saibur Rehman RM (ERO) and his team will now work in Hall No. 2 and 3.
2. The incharge of Hall No. 2 & 3 Shri Surinder Purthi (Suptt) and his team will work in Hall No. 1R (Rear).
3. Smt. Sunita Dhawan, Librarian will report for Children's Corner. She is relieved from the duty of Information Counter & Registration.
4. Shri Ramender Mehra, Jr. Steno is to be relieved from the duty of Hall No. 12 & 12A. He will report to Director's Office.
5. Shri Shailesh Kumar, Hindi Typist will report to AE (Telugu). Shri Shailesh Kumar is to be relieved from the duty of Children's Corner.
6. Shri Gaurav Kumar, Prod. Assistant (On contract) will report to Author's Corner and report to CE&JD. Shri Gaurav Kumar, Assistant (On contract) is to be relieved from the duty of Hall No. 18.
7. Shri Prem Chander, Peon-cum-Messenger will support the Hall Incharge at Hall No. 2 & 3 in place of Shri Chandan Singh, DEO (OCB).
8. The deputation of the Driver and Cleaners during the New Delhi World Book Fair are as under:
 - i) Shri Rajender Singh Bhakuni, Driver-duty at Ambassador Car No. DL-12C-1165 with Chairman, NBT.
 - ii) Shri Surinder Singh Pailu, Driver (OCB)-duty at Ambassador Car No. DL-12C-1213 with Director, NBT.
 - iii) Shri Ram Lakhan, Driver (OCB)-duty at Innova Car No. 0874
 - iv) Shri Rajender Singh Bisht for duty at Gypsy No. DL-12C-1139

v) Shri Jai Kishan, Driver (OCB) and Shri Narender Singh, Cleaner (OCB) at Exhibition Van. No. DL-1GB-4870 for NRO Duty.

vi) Shri Satish, Driver (OCB) at Exhibition Van No. DL-1GB-6489

vii) Shri Rajender Singh Kain, Driver will be back up for all heavy as well light vehicle duty.

The remaining position of the placement of officials shall remain unchanged.

This issue with the approval of the Competent Authority.

(Farida M. Naik)
Joint Director(Admn. & Finance)

To all concerned

Copy to:

- 1. All Sectional Heads**
- 2. AD(Admn.)**
- 3. Sr. PA to Director**
- 4. Accounts Section (Cash & Payment**