



राष्ट्रीय पुस्तक न्यास, भारत  
NATIONAL BOOK TRUST, INDIA

5 इंस्टीट्यूशनल एरिया, फेज-2

वसंत कुंज, नई दिल्ली-1100700

Phone: 011-26707798, Email: recruitment@nbtindia.gov.in

Advt. No. 30/2025/Estt.

Date: 08/07/2025

**WALK-IN-INTERVIEW**

Walk-in-interview will be held in the National Book Trust, India on 14-15 July, 2025 between 02:00 p.m. and 04:00 p.m. for the engagement of following post purely on contract basis through Placement Agency Initially for three months which can be extendable as per requirement of the Trust. Interested candidates may appear for the Walk-in-interview with a prescribed application available on the website i.e. [www.nbtindia.gov.in](http://www.nbtindia.gov.in).

Sl. No.	Details of Post	Requirement
1	Post Name: Video Editor	No. of Post: 01
2.	Qualification	<b>Essential Qualification:</b> Bachelor's degree in any discipline (preferable Bachelors in BFA/B.Des./Film & Animation or related fields)
3.	Experience a) Work b) Expected skills	Minimum 3+ years' of Professional experience of creating videos projects/motion graphics. <ul style="list-style-type: none"><li>• Experience Indesign/media/production.</li><li>• Updated with the current industry trend software.</li><li>• Story-telling and communication through video.</li><li>• Frequent in using software like After Effects &amp; premier pro.</li><li>• Good Communication and presentation skills, verbal and written in both individual and group</li><li>• Be a visualizer MUST HAVE A WORK PORTFOLIO</li><li>• Basic knowledge of color correction &amp; grading, sound editing/mixing and Media formats, compression and rendering</li><li>• Ability to work with music and sound effects effectively</li><li>• Knowledge of camera operation and cinematography.</li></ul>
4.	Upper Age limit	35 years
5.	Remuneration	Rs. 50,000/- to Rs.70,000/- per month
6.	Mode of engagement	Through Manpower Agency

**Note:**

1. Self-Attested copies of all relevant certificates, degrees, testimonials etc. should be attached with the application and originals must be produced at the time of interview and if selected, at the time of joining.
2. Incomplete applications will be rejected.
3. No T.A./D.A. will be paid for attending the interview.



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NATIONAL BOOK TRUST, INDIA  
नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज  
नई दिल्ली-110070

Place a self-attested  
passport size  
photograph  
here

Post applied for \_\_\_\_\_

Advt. No. \_\_\_\_\_ Dated \_\_\_\_\_

Name (in block letters as recorded in matriculation certificate):  
\_\_\_\_\_

Father's/Husband's Name (in block letters as recorded in matriculation certificate):  
\_\_\_\_\_

(i) Date of Birth (in Christian Era) : \_\_\_\_\_

In words: \_\_\_\_\_

(ii) Age: \_\_\_\_\_ Years: \_\_\_\_\_ Months (as on closing date):

Religion : \_\_\_\_\_ (Hindu/Muslim/Christian/Sikh/Buddhist/Others)

Category : \_\_\_\_\_ (SC/ST/OBC/General)

Whether Ex-Serviceman : \_\_\_\_\_ (Yes/No)

Nationality: \_\_\_\_\_

Sex : \_\_\_\_\_ (Male/Female)

Marital Status : \_\_\_\_\_ (Married/Unmarried)

(i) Whether Physically Disabled : \_\_\_\_\_ (Yes/No)

Correspondence Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Pin Code: \_\_\_\_\_

Contact No. \_\_\_\_\_ Email.

ID. \_\_\_\_\_

Fax No. \_\_\_\_\_

Permanent

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Pin Code: \_\_\_\_\_

Educational Qualifications (beginning from Matriculation or equivalent) :

Examination(s) passed	University/Board	Year of passing	Subjects covered	Division / Grade	% of Marks

Professional qualifications, if any :

\_\_\_\_\_

Experience (in ascending order) :

Office/Department	Designation	Pay Band + Grade Pay	Period		Nature of Work
			From	To	

Details of Computer literacy: \_\_\_\_\_  
\_\_\_\_\_

Any other relevant information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ I do hereby declare that the statements made in the Application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected or after test/interview or at any stage, my candidature will stand cancelled and all my claims for the recruitment will stand forfeited.

**Note:** Mark Sheet, Age Certificate, Experience Certificate, Caste Certificate etc. enclosed should be self attested and then scanned and attached with the Application. A passport size photograph should also be enclosed.

Place : \_\_\_\_\_

Signature of the applicant

Date : \_\_\_\_\_