



राष्ट्रीय पुस्तक न्यास, भारत  
NATIONAL BOOK TRUST, INDIA

5 इंस्टीट्यूशनल एरिया, फेज-2

वसंत कुंज, नई दिल्ली-1100700

Phone: 011-26707798, Email: recruitment@nbtindia.gov.in

Advt. No. 33/2025/Estt

Date: 23.07.2025

**VACANCY NOTICE**

National Book Trust, India, an apex body in publication of books and book promotion in the country, invites application from the eligible candidates filling up the following posts purely on contract basis through manpower agency initially for three months which can be extendable as per requirement of the Trust. The details are as under:-

Sl. No.	Name of the post	No. of post	Educational Qualification and Experience	Upper Age Limit	Monthly Remuneration
1	CSR Executive	1	<p><b>EQ:</b> Graduation in any discipline from a recognized university.</p> <p>Post Graduation in Social Work/Development Studies/CSR Communication preferred</p> <p><b>Work Experience:</b> 3-5 years of experience in corporate fundraising and CSR partnerships. The role requires a strong understanding of CSR frameworks in India, and the ability to identify, approach, and secure CSR funding from corporates for literary, educational, and cultural initiatives. Must be proficient in proposal development, donor reporting, pitching, and relationship management with CSR teams of corporates, foundations, and PSUs.</p>	Below 35 years	60,000 – 75,000
2	Lead - Sponsorships	1	<p><b>EQ:</b> Graduation in Business/Marketing/Communications from a recognized university. Post Graduation or MBA preferred.</p> <p><b>Work Experience:</b> 7-10 years of experience in corporate sponsorships, fundraising, or strategic partnerships. Proven ability to secure sponsorships for large-scale public events/festivals. Experience in preparing sponsorship decks, negotiating agreements, managing sponsor deliverables, and sustaining long-term partnerships with corporates and government stakeholders.</p>	Below 40 years	1,00,000 – 1,40,000

3	Consultant (Literary Curator)	2	<b>EQ:</b> Graduation in any subject from a recognized University. Post Graduation in Humanities/Mass Communication/PR etc.  <b>Work Experience:</b> 5-7 years of working in the ecosystem of literary festivals, ideating and conceptualizing literary session, outreach and co-ordination with authors/speakers, creation of brochures, branding etc.	Below 40 years	85,000 1,00,000	–
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National Book Trust, India reserves the right not to fill up the post as advertised, if circumstances so warrant.

Interested candidates who fulfill the minimum eligibility criteria may apply through speed post to the Deputy Director (A&E), National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi - 110070 in the prescribed format as given on the website i.e. [www.nbtindia.gov.in](http://www.nbtindia.gov.in). Last date for receipt of applications is 07 days from the date of publishing of this advertisement on NBT website.



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NATIONAL BOOK TRUST, INDIA  
नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज  
नई दिल्ली-110070

Post applied for \_\_\_\_\_

Advt. No. \_\_\_\_\_ Dated \_\_\_\_\_

Place a self-attested  
passport size  
photograph  
here

**Name** (in block letters as recorded in matriculation certificate):  
\_\_\_\_\_

**Father's/Husband's Name** (in block letters as recorded in matriculation certificate):  
\_\_\_\_\_

(i) **Date of Birth** (in Christian Era) : \_\_\_\_\_

**In words:** \_\_\_\_\_

(ii) **Age:** \_\_\_\_\_ **Years:** \_\_\_\_\_ **Months** (as on closing date):

**Religion :** \_\_\_\_\_ (Hindu/Muslim/Christian/Sikh/Buddhist/Others)

**Category :** \_\_\_\_\_ (SC/ST/OBC/General)

**Whether Ex-Serviceman :** \_\_\_\_\_ (Yes/No)

**Nationality:** \_\_\_\_\_

**Sex :** \_\_\_\_\_ (Male/Female)

**Marital Status :** \_\_\_\_\_ (Married/Unmarried)

(i) **Whether Physically Disabled :** \_\_\_\_\_ (Yes/No)

**Correspondence Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Pin Code:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_ **Email.**

**ID.** \_\_\_\_\_

**Fax No.** \_\_\_\_\_

Permanent

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Pin Code: \_\_\_\_\_

Educational Qualifications (beginning from Matriculation or equivalent) :

Examination(s) passed	University/Board	Year of passing	Subjects covered	Division / Grade	% of Marks

Professional qualifications, if any :

\_\_\_\_\_

Experience (in ascending order) :

Office/Department	Designation	Pay Band + Grade Pay	Period		Nature of Work
			From	To	

Details of Computer literacy: \_\_\_\_\_  
\_\_\_\_\_

Any other relevant information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ I do hereby declare that the statements made in the Application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected or after test/interview or at any stage, my candidature will stand cancelled and all my claims for the recruitment will stand forfeited.

**Note:** Mark Sheet, Age Certificate, Experience Certificate, Caste Certificate etc. enclosed should be self attested and then scanned and attached with the Application. A passport size photograph should also be enclosed.

Place : \_\_\_\_\_

Signature of the applicant

Date : \_\_\_\_\_