



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No. 7-36/2005/Estt.

Dated : 30.3.2026

OFFICER ORDER NO.228/2026

Competent Authority has approved the following postings/ transfers with immediate effect and until further order :

Sl No.	Name of officer/official	Promoted to	Current Posting	New Place of posting
1	Shri Subhash Chander	Assistant Director	Accounts Section	Sales Stores (HQ)
2	Shri Sudhir Kushwaha	Accountant	On repatriation	Accounts Section
3	Shri Mohan Singh	Assistant	Accounts Section (Cashier)	Accounts (Pay Bill)
4	Ms Bhavna Lohiya	UDC	Accounts Section	Cashier
5	Shri Avinash Anand	UDC	On Repatriation	Admin Section

Handwritten notes and signatures:
30/3/26
30/3/26
30/3/26
30/3/26
30/3/26

They are hereby directed to report to their place of postings/transfers and report compliance.

This issues with the approval of Competent Authority.

Handwritten initials: OLC

Signature:
(Mayank Surolia)
Joint Director (A& F)

To,

All Concerned.

Copy to :

1. All Sectional Head
2. PS to Chairman *30/3/26*
3. Sr. PA to Director *30/3/26*
4. O/O JD (A&F)
5. Office Order file
6. Personal file



राष्ट्रीय पुस्तक न्यास, भारत
शिक्षा मंत्रालय, भारत सरकार
NATIONAL BOOK TRUST, INDIA
Ministry of Education, Government of India

F.No.6-3/Estt/2025

11th February 2026
76th

OFFICE ORDER NO. 107 /2026


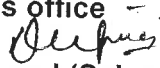
The Competent Authority has approved that Shri N. Sampath Kumar, Assistant Director will perform overall duties of Exhibition Section, until further orders.

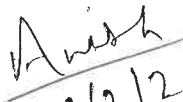
This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt. & Fin.)

Shri N Sampath Kumar
Assistant Director

Copy to:

1. PS to Chairman
2. Sr. PA to Director
3. JD(A&F)'s office - 
4. CVO -  - 16/02/26
5. Dealing hand (Salary)
6. Personal File


16/2/26

o/c Samp for
16/02/26



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No .7-36/2005/Estt./


10 February 2026

OFFICE ORDER NO. 94/2026

The Competent Authority has approved the following transfer with immediate effect and until further orders:




S.No.	Name & Designation	From	To
1.	Shri Anvarat Bisht, Assistant Coordinator (TPA),	National Digital Library	BPC Dehradun


This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt. & Acctt.)

Shri Anvarat Bisht
Assistant Coordinator (TPA)

Copy to:

1. M(S&M)  10/2/26
2. Senior Project Officer (ReP)
3. AD(NRO)
4. Sr. PA to Director 
5. Office order file  10/2/26


10/2/2026



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No .7-36/2005/Estt./

5 February 2026

OFFICE ORDER NO.88/2016

The Competent Authority has approved the following transfer with immediate effect till further orders:

S.No.	Name & Designation	From	To
1.	Shri Praveen Kumar Assistant	NRO	Grant in Aid

This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt. & Acctt.)

Shri Praveen Kumar
Assistant (ad hoc)
NBT, India
New Delhi

Copy to:

1. M(S&M)
2. AD(NRO)
3. A.O.(C&P)
4. Personal File
5. Office order file



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No.4-31/2003/Estt.

Dated : 21.11.2025

OFFICE ORDER NO. 864/2025

Competent Authority has approved the transfer of the following official of the Trust with **immediate effect** and until further orders, as detailed below :

Sl No.	Name of official	Designation	From	To
1	Shri Julfkar Ali	Assistant	Manager (Sales & Marketing) Office /Sales Coordination Section/As Caretaker in Administration Section	Administration Section


2. He is directed to report to his place of transfer and report compliance.
3. This issues with the approval of Competent Authority.

To,

Shri Julfkar Ali, Assistant
NBT, India

Copy to :

1. Manager (S&M)
2. All Sectional Heads
3. AO (C&P)
4. PS to Chairman
5. Sr. PA to Director
6. Personal File
7. Office Order file


(Ashish Chowdhury)
Deputy Director (Admn. & Estt)



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
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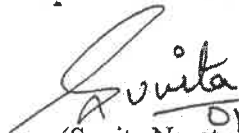
F.No.6-3/NBT/Estt./2025

Dated : 01.04.2025

OFFICE ORDER NO...223/2025

Competent Authority has approved that Shri Julfikar Ali, Assistant will carry out the duties and responsibilities as 'Caretaker' of the Trust with immediate effect in addition to his own duties.

2. He will draw 'Caretaker allowance' as per rule.
3. This issues with the approval of Competent Authority.


(Sunita Narotra) 01/4/2025
Superintendent (Estt.)

To,

Shri Julfikar Ali, Assistant
NBT, India

Copy to :

1. All Sectional Heads
2. Dy Director (Accts)
3. PS to Chairman
4. Sr. PA to Director
5. Office Order file
6. Personal file
7. Notice Board



राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA
5 इंस्टीट्यूशनल एरिया, फेज-11, वसंतकुंज,
नई दिल्ली -110070

No.F.6- 3/NBT/Estt. /2025

22nd September 2025

OFFICE ORDER NO. 676/2025

The Competent Authority of the Trust has approved the following transfer/posting of the official with immediate effect and until further orders:

S. No.	Name & Designation	Present Posting	Transferred/Posting	Remarks
01	Shri Vinod Kumar Phogat Telephone Operator-cum Receptionist	BPC, Hyderabad	Sales Store, H.Q.	Transfer accepted by his request

The official should take his new positing immediately after handing over his charge to Shri Vailla Sai Kumar, Executive Assistant (TPA) under intimation to Dr. P. Mohan, OIC (SRO).

This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt./Acctts.)

Shri Vinod Kumar Phogat, Tel.Ope.cum Receptionist

Copy to:

1. Manager (Sales & Marketing)
2. CVO
3. OIC (SRO, Bangalore)
4. AD (Admin.)
5. AO (C&F)
6. Sr. PA to Director
7. JD (A&F)'s Office
8. Personal File
9. Rajbhasha Cell – for translation
10. Transfer File
11. Office Order File



राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA
5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज
नई दिल्ली-110070

F.No. 7-592/2021/Estt./

16 June 2025

Office Order No. 411/2025

The Competent Authority of the Trust has approved the following transfer/posting of the official with immediate effect and until further orders:

S.No.	Name & Designation of Employee	Section From	Section To	Remakrs
1	Shri Parveen Kumar, U.D.C.	BPC Dehradun	Sales NRO HQrs.New Delhi	Transfer - accepted by his request
2	Shri Sumit Singh Programme Coordinator (through placement agency)	Sales (NRO), New Delhi	BPC - Dehradun	

All above Officials should take up their new position under intimation to Establishment Section & Dy. Director (NRO) after handing over their charges, especially stock of books, asset and cash etc.

This issues with the approval of the Competent Authority.


(Yuvraj Malik)
Director

Shri Parveen Kumar,
U.D.C.
NBT, India
New Delhi

Shri Sumit Singh
Programme Coordinator (T.P.A.)
NBT, India
New Delhi

Copy to: DD(NRO)
DD(Accts.)
Computer Cell
CVO
PS TO CM/ Sr. PA to Director/ JD(A&F)'s Office
Office order file/ Personnel File/ Transfer File



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NATIONAL BOOK TRUST, INDIA
5 इंस्टीट्यूशनल एरिया, फेज-11, वसंतकुंज,
नई दिल्ली -110070

No.F.6- 3/NBT/Estt. /2025


11th September 2025


OFFICE ORDER NO. 650/2025

The Competent Authority of the Trust has approved the following transfer/posting of the official with immediate effect and until further orders:



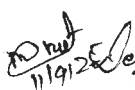

S. No.	Name & Designation	Present Posting	Transferred/Posting
01	Shri Rajendra Dagar, MTS	Sales Coordination	Sales Store, H.Q.

This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt./Accts.)

Shri Rajendra Dagar, MTS — 
11/9/25

Copy to:

1. Manager (Sales & Marketing) — 
2. CVO *Asay*
3. AD (NRO/SC) — 
4. AD (Admin.)
5. JD (A&F)'s Office — 
6. AO (C&F)
7. Personal File
8. Rajbhasha Cell – for translation — 
9. Transfer File
10. Office Order File


11/9/25


11/9/25



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राष्ट्रीय पुस्तक न्यास, भारत
NATIONAL BOOK TRUST, INDIA
5 इंस्टीट्यूशनल एरिया, फेज-11, वसंतकुंज,
नई दिल्ली -110070

No.F.6- 3/NBT/Estt. /2025


4th July 2025

OFFICE ORDER NO. 430/2025

The Competent Authority of the Trust has approved the following transfer/posting of the officials with immediate effect and until further orders:

S. No.	Name & Designation	From	To
01	Shri Kapil Dev, Digital Publishing Associate	E-Books/Audio Books	PR Section
02	Ms Priyanka Goyal, Legal Assistant will look after the duties of RTI & Legal Cell in addition to her own routine work.		

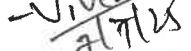
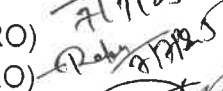

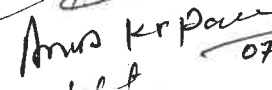
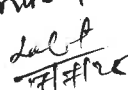
This issues with the approval of the Competent Authority.


(Ashish Chowdhury)
Dy. Director (Estt. & Acctts.)

01 Shri Kapil Dev, Digital Publishing Associate

02 Ms Priyanka Goyal, Legal Assistant

Copy to:

1. CE&JD -  7/7/25
 2. DD (NRO)
 3. AD (NRO) -  7/7/25
 4. A.O (C&P) -  7/7/25
 5. Sr. PA to Director -  07/07/2025
 6. Legal Cell
 7. JD (A&F)'s Office -  7/7/25
 8. Personal File
 9. Transfer File
 10. Rajbhasha Cell – for Office order in Hindi
 11. Office Order File
- 014

No.F.6- 3/NBT/Estt. /2025

6th June 2025

OFFICE ORDER NO. 390/2025

The Competent Authority of the Trust has approved the following transfer/posting of the official with immediate effect and until further orders:

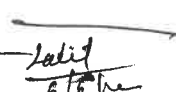
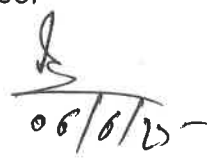
S. No.	Name & Designation	Present Posting	Transferred/Posting
01	Shri Ombir, MTS	Sales Store Sahibabad	Sales Store, H.Q. Delhi

This issues with the approval of the Competent Authority.

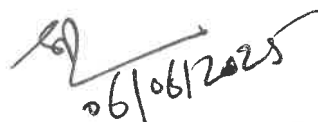

(Ashish Chowdhury)
Dy. Director (Estt./Accts.)

Shri Ombir, MTS

Copy to:

1. Joint Director (Admin. & Fin.)
2. Shri Ravinder Tyagi, Store Supervisor
3. Shri Sanjay Yadav, Store Supervisor
4. Sr. PA to Director
5. JD (A&F)'s Office 
6. Personal File 
7. Rajbhasha Cell – for translation
8. Transfer File
9. Office Order File




06/06/2025

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NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

Dated: 21.05.2025

F.No. 6-3/NBT/Estt/2024

OFFICE ORDER 354/2025

Competent Authority has approved that Shri Ashish Chowdhury, Deputy Director will also perform the duties of Deputy Director (Estt.) in addition to his own duties as Deputy Director (Accounts) until further orders.

Competent Authority has also approved that Shri Mayank Surolia, Deputy Director will continue to perform the duties of Deputy Director (Exhibition) until further orders.

The above-change of duties will be effective with immediate effect.

This has the approval of Competent Authority.

O / C

(15)

(Rakesh Kumar)
Joint Director (Admn. & Fin.)

To,

1. Shri Ashish Chowdhury, Deputy Director
NBT, India
2. Shri Mayank Surolia, Deputy Director
NBT, India

ASH
22/5/25

ASH
22/5/25

Rakh
22/05/25

Copy to :

1. All Sectional Heads
2. PS to Chairman *34/11/25*
3. Sr. PA to Director *- Rohit*
4. O/o JD (A&F) *22/5/25*
5. Office Order file *Law*
6. Personal file *Secy*

O / C

ASH
22/5/25

ASH
22/5

ASH
22/5/25