



राष्ट्रीय पुस्तक न्यास, भारत
शिक्षा मंत्रालय भारत सरकार
NATIONAL BOOK TRUST, INDIA
Ministry of Education, Govt. of India
5 इंस्टीट्यूशनल एरिया, फेज-2, वसंत कुंज
नई दिल्ली-110070
Phone:91-11-35464688
E-mail: recruitment@nbtindia.gov.in

Advt. No. 116 /2026/Estt.

17.07.2026

VACANCY NOTICE

National Book Trust, India, an apex body in publication of books and book promotion in the country, invites applications from the eligible candidates for filling up the following posts, purely on contract basis through manpower agency initially for three months which can be extendable as per requirement of the Trust. The details are as under: -

S. No.	Name of the post	No. of post	Educational Qualification and Experience	Upper Age Limit	Monthly Remuneration
01	Consultant Grade-II (For Exhibition)	01	- Master's degree in relevant subject or possession Degree earned after a study of 4 years or more acquired after 10+2. - More than 15 years' experience of Project Incharge in the ecosystem of literary festivals, ideating and conceptualising literary session, outreach and coordination with authors/speakers' creation of brochures, branding, Event Management, organizing and managing large scale B2C and B2B events, International Events, Book Festivals/Literature Festivals. - Understanding of Tier-1 and Tier-2 cities landscape. <u>Preferable Experience</u> - Experience in managing Government events & exhibitions. - Experience in Government Financial Processes, Procurement processes and documentation in standards. - Fluency in English and Hindi.	50 Years	Rs. 1,45,000/- to Rs. 2,00,000/-
02	Consultant Grade-I (For Exhibition)	01	- Master's degree in relevant subject or possession Degree earned after a study of 4 years or more acquired after 10+2. - More than 10 years' experience as Project Incharge or in any	45 years	Rs. 80,000/- to Rs. 1,25,000/-

			Supervisory Capacity in the ecosystem of literary festivals, ideating and conceptualising literary session, outreach and coordination with authors/speakers' creation of brochures, branding, Event Management, organizing and managing large scale B2C and B2B events, International Events, Book Festivals/Literature Festivals • Understanding of Tier-1 and Tier-2 cities landscape. <u>Preferable Experience</u> • Experience in managing Government events & exhibitions. • Experience in Government Financial Processes, Procurement processes and documentation in standards. • Fluency in English and Hindi.		
03	Literary Festival Curator		<u>Qualifications/Experience/Desirables</u> • Bachelor's degree, preferably in literature/humanities/social sciences • 5-7 years of experience with literary event/event planning management • Experience with book events • Enthusiasm and passion for literature • Knowledge and experience in publishing industry, including curiosity about contemporary trends in publishing • Understanding of the multi-lingual literary landscape of India • Excellent communications skills (oral, written, and presentation) • Excellent interpersonal and organizational skills. • Media and public relations skills. <u>Responsibilities</u> • To develop and implement multi-lingual literary programs for book fairs and literary events • Curate and schedule authors' events developing relevant and engaging topics and panels • Work with Team to create engaging programming that will appeal to a wide range of audiences • Work with the community of publishers, authors, School and College/University network to locate authors and themes for literary	32 years	Rs. 60,000/- to Rs. 70,000/-

			events • To be able to manage written communication, co-ordination, logistics of travel with invited speakers/panelists. • Produce literary program reports • Produce literary content for emails, website, press releases, advertisements., and promotional materials and lit events calendar		
04	Cultural Curator (Events & Exhibition)	01	Minimum Qualification • Graduation in Mass communication/humanities/or any related discipline from a recognized university. Preferable Qualifications • Postgraduate degree diploma Studies//Mass or in Cultural communications/Public Relations/Marketing Essential Experience • Minimum of 5-7 years' experience in curation, programming, or coordination of cultural events/festivals, exhibitions, or public programmes in a government organization/cultural institution/reputed organization • Experience in working with Artists, Authors, Performers, and cultural Speaker's practitioners. • Strong skills in content development, programme design, documentation and stake holder coordination. Key Responsibilities • Assist in curation and of development cultural programmes for NBT book fairs, including author sessions, panel discussions, performances, and thematic events. • Identify, onboard and coordinate with artists, performers, musicians and cultural institutions for curated sessions and associated logistics. • Conceptualize thematic segments, special series and cultural tracks aligned with NBT's mandate. • Assist in preparing concept notes, session briefs, programme schedules, and artist communication. • Manage end-to-end coordination for	32 years	Rs. 60,000/- to Rs. 70,000/-

			cultural invitations, confirmations, logistics, sound systems, tech riders and on-ground session management. • Work closely with events, design, and PR teams for visibility, programme branding, and outreach. • Maintain database of artists, and cultural collaborators. • Prepare post-event reports, session summaries, documentation. Mandatory Requirement • Submission of resume, educational and experience certificates along with the duly filled application form. • Candidate must possess strong communication, content curation, and coordination skills, working knowledge of MS Office, and ability to manage multiple programmes simultaneously. Candidate must be flexible for travel and extended hours during book fairs/events.		
05	Content Writer	01	Essential Qualification • Post Graduate in relevant field from recognized university with good knowledge of English. • Minimum 2 years of proven work experience in Digital content writing & metadata creation in alignment with SEO best practices, press release, articles. • Create high quality descriptions, summaries and promotional blurbs for e-books Desirable Qualification • Fluent in Hindi, English or additional Indian Language. • An avid reader & creative writer.	40 years	Rs. 40,000/- to Rs. 50,000/-

National Book Trust, India reserves the right not to fill up the posts as advertised, if circumstances so warrant. Interested candidates who fulfill the minimum eligibility criteria may apply to the Deputy Director (A&E), National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi - 110070 in the prescribed format as given on the website i.e. www.nbtindia.gov.in. Last date for submission of applications is 15 days from the date of publishing of this advertisement on NBT website.

GENERAL TERMS AND CONDITIONS

1. Post may be increased/ decreased at the discretion of the Competent Authority.
2. The candidate should have good communication skills.
3. During his/her service with the Trust he/she may be required to serve anywhere in India under an office of the Trust.
4. During the tenure with NBT, he/she is not allowed to work concurrently with any other organization of the similar field/nature.
5. Mere fulfilling the qualifications does not entitle a candidate to be necessarily considered or called for the interview.
6. Applications which do not meet the minimum qualifications given in the advertisement and/or incomplete applications will be summarily rejected.
7. Applications will not be accepted after last date of the receipt of applications
8. Age will be determined on the last date of the receipt of applications.
9. Canvassing in any form will be treated as disqualification for the post(s).
10. Candidate(s) selected for the post(s) will be required to furnish a Medical Certificate of their being medically fit to work in NBT, India.
11. If you do not hear from us within 15 days of application submission, please consider that you have not been shortlisted.

Note:

1. Self-Attested copies of all relevant certificates, degrees, testimonials etc. should be attached with the Application, and the Originals must be produced at the time of interview and if selected, at the time of joining.
2. No T.A./D.A. will be paid for attending the Interview/Written/Skill Test.



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नई दिल्ली-110070

Place a self-attested
passport size
photograph
here

Post applied for _____

Advt. No. _____ Dated _____

Name _____

Father's/Husband's Name _____

(i) Date of Birth (in Christian Era) : _____

In words: _____

(ii) Age: _____ Years: _____ Months (as on closing date):

Religion : _____ (Hindu/Muslim/Christian/Sikh/Buddhist/Others)

Category : _____ (SC/ST/OBC/General)

Whether Ex-Serviceman : _____ (Yes/No)

Nationality: _____

Sex : _____ (Male/Female)

Marital Status : _____ (Married/Unmarried)

(i) Whether Physically Disabled : _____ (Yes/No)

Correspondence Address:

Pin Code: _____

Contact No. _____ Email. _____

ID. _____

Fax No. _____

Permanent

Address: _____

_____ Pin Code: _____

Educational Qualifications (beginning from Matriculation or equivalent) :

Examination(s) passed	University/Board	Year of passing	Subjects covered	Division / Grade	% of Marks

Professional qualifications, if any :

Experience (in ascending order) :

Office/Department	Designation	Pay Band + Grade Pay	Period		Nature of Work
			From	To	

Details of Computer literacy: _____

Any other relevant information:

☐ I do hereby declare that the statements made in the Application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility detected or after test/interview or at any stage, my candidature will stand cancelled and all my claims for the recruitment will stand forfeited.

Note: Mark Sheet, Age Certificate, Experience Certificate, Caste Certificate etc. enclosed should be self attested and then scanned and attached with the Application. A passport size photograph should also be enclosed.

Place : _____

Signature of the applicant

Date : _____