



Government
eProcurement
System

eProcurement System Government of India**Tender Details**

Date : 13-Aug-2026 04:09 PM

Print

Basic Details

Organisation Chain	National Book Trust-India-Dept of Higher Education Head Quarters - NBT		
Tender Reference Number	NBT/NRO/NDWBF-2027/STALLS/01		
Tender ID	2026_NBT_922030_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Turn-key
Tender Category	Works	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft
	2	R-T-G-S
	3	NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Tender document for Fabrication of Stall at ITPO.
2	Finance	.xls	Financial document for Fabrication of Stall at ITPO.

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	1,50,000	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	National Book Trust, India	EMD Payable At	New Delhi

Work /Item(s)

Title	Tender for Designing and Fabrication of Stalls at ITPO.				
Work Description	Tender for Conceptualization, Designing and Fabrication of Stalls at ITPO, Bharat Mandapam, New Delhi for New Delhi World Book Fair-2027 (16 to 24 January 2027) on contract basis.				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	NA	Product Category	Miscellaneous Works	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	2
Location	New Delhi	Pincode	110001	Pre Bid Meeting Place	NBT, India Head Office.
Pre Bid Meeting Address	NBT, India, 5 Institutional Area, Vasant Kunj, Phase-II New Delhi-110070	Pre Bid Meeting Date	24-Aug-2026 02:15 PM	Bid Opening Place	NBT, India Head Office.

Should Allow NDA Tender	No	Allow Preferential Bidder	No
Tenderer Class	As per Tender Document		

Critical Dates

Publish Date	13-Aug-2026 04:00 PM	Bid Opening Date	07-Sep-2026 11:05 AM
Document Download / Sale Start Date	13-Aug-2026 04:15 PM	Document Download / Sale End Date	05-Sep-2026 11:00 AM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	13-Aug-2026 06:55 PM	Bid Submission End Date	05-Sep-2026 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Tender for Conceptualization, Designing and Fabrication of Stalls at ITPO, Bharat Mandapam, New Delhi for New Delhi World Book Fair-2027 (16 to 24 January 2027) on contract basis.	354.25	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Additional Documents	FinancialBid.xls	financial tender document.	58.00
	2	Tender Documents	TenderNDWBF2027.pdf	Technical tender document.	337.02

Tender Inviting Authority

Name	Director, NBT India
Address	NBT, India, 5 Institutional Area, Vasant Kunj, Phase-II New Delhi-110070

5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi – 110 070

website: www.nbtindia.gov.in, E-mail: nro.nbt@nic.in

Phone: 011-35464669 / 011-35464684

NOTICE INVITING TENDER

Tender Reference No: NBT/NRO/NDWBF-2027/Stalls/01

Date: 13.08.2026

Separate Online Technical & Financial Bids are invited from eligible service providers/ firms situated in Delhi and NCR on behalf of the Director, National Book Trust, India for conceptualization, designing and fabrication of stalls at ITPO, Bharat Mandapam for New Delhi World Book Fair-2027 (16 – 24 January 2027) on contract basis.

Nature of Work	Conceptualization, Designing and Fabrication of Stalls at ITPO, Bharat Mandapam, New Delhi for New Delhi World Book Fair-2027 (16 – 24 January 2027) on contract basis.
Estimated Expenditure of the Work	Rs. 50.00 Lakh (Rupees Fifty Lakh only)
Duration of Contract	Valid up-to 31 st March 2027 for New Delhi World Book Fair-2027, further extendable on mutual consent for another two editions of NDWBF (2028 and 2029).
Earnest Money Deposit (EMD to be submitted through NEFT/RTGS)	Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand Only).
Minimum average turnover in last three Financial Years (2023-24, 2024 - 25 & 2025-26)	Rs.1.50 Crore per year in last three Financial Years i.e. 2023-24, 2024-25 & 2025-26 OR total turnover Rs.4.50 Crore during last three Financial Years.
Date of Publishing e-tender	13.08.2026 (16:00 Hrs)
Pre-Bid Meeting Date and Time	24.08.2026 (14:15 Hrs)
Clarification End Date and Time	24.08.2026 (17:00 Hrs) (No queries shall be entertained after clarification end date and time in this regard)
Starting Date & Time of Uploading of Bids	13.08.2026 (19:00 Hrs)
Last Date and Time of uploading of Bids	05.09.2026 (11:00 Hrs)
Mode of Tender	Online through CPP portal
Date and time of opening of Technical Bid	07.09.2026 (11:05 Hrs)

Interested parties may view and download the tender document containing the detailed terms & conditions, free of cost from the website <http://eprocure.gov.in/eprocure/app>

MANUAL/PHYSICAL BIDS SHALL NOT BE ACCEPTED

Details of Tender document are enclosed from Page No.3 to Page No.29

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Chapter – 1

Subject : Submission of bids through Central Public Procurement Portal (e-procurement) for conceptualization, designing and fabrication of stalls at ITPO, Bharat Mandapam for New Delhi World Book Fair-2027 (16 – 24 January 2027) on contract basis.

Submission of bids through Central Public Procurement Portal (e-procurement) are hereby invited for designing and fabrication of stalls at ITPO, Bharat Mandapam for New Delhi World Book Fair-2027 (16 – 24 January 2027) on contract basis from eligible service providers having minimum experience of 3 years with Central or State Government or Public sector undertaking/ Autonomous bodies of providing similar services with average turnover of Rs.1.50 Crore per year in last three Financial Years i.e. 2023-24, 2024-25 & 2025-26 OR total turnover Rs.4.50 Crore during last three Financial Years.

1. **Bids for the NDWBF - 2027** shall be uploaded in two categories; **TECHNICAL BID** shall contain Earnest Money Deposit (EMD), prequalification criteria, Terms of tender conditions, Bill of Quantity/work specifications duly signed by the authorized person or persons as a token of acceptance of terms and conditions of contract and work specification. **FINANCIAL BID** shall contain item wise price of different materials required.
2. **Estimated cost of the Contract.**
Rs. 50.00 Lakh (Rupees Fifty Lakh Only)
3. **Specific Area.**

a.	Hall No. 5	315 Sq. mt.	General & Trade
b.	Hall No. 6	270 Sq. mt.	Children
c.	Hall No. 3	180 Sq. mt.	Regional Language
	Total	765 Sq.mt.	

4. **Scope of Works.**

- 4.1 Designing and fabrication of 03 stalls as per the area mentioned above including maintenance of the stalls for the functional aspects during the fair days.
- 4.2 Wooden display racks for 5,000 books at each stall as highlighted at the sample design/ item reference given at chapter 5 of the tender document.
- 4.3 Proper lighting and illumination in and around the stalls.
- 4.4 Display screen at each stall and optimal distinguished branding spots at each stall.
- 4.5 Provision for proper electricity connection for billing, printing, charging system at each stall for 10 persons.
- 4.6 Branding behind cash counter, Top branding and indicators for age groups/ sections including markers, facia for books' section/ series on book shelves, cut outs in children section.

- 4.7 Focus section on select books in each stall like – Multilingual, India @75, New Arrivals, Pre School, Young Adults section, Intellectual Heritage, India Knowledge System, Literature and Governance etc.
 - 4.8 One meeting room – Hall 5 & Hall 6.
 - 4.9 Store cum Refreshment room in each stall (Area 10 Sqm)
 - 4.10 Provision for storage of books below the shelves. Ergonomically designed shelves in children corner.
5. The Bidders should quote rate in figures as well as in words the rates and amount in terms of financial bid. The amount for each item should be quoted and the requisite totals should also be given. The rates quoted in the Price Schedule shall be exclusive of GST. GST Amount should be shown separately. In case of variation in rates in figures & words the amount in words will be considered as final.

6. **Earnest Money:**

Earnest Money Deposit (EMD) of Rs.1,50,000/- (One Lakh Fifty Thousand Only) is to be deposited through RTGS/NEFT in NBT's Bank Account as per details given below:

Beneficiary	NATIONAL BOOK TRUST, INDIA
Bank	CANARA BANK
A/C	3159101000021
IFSC	CNRB0003159
MICR Code of Bank	110015187
Address	5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110070, India

Please ensure that Technical Bid should accompany the EMD of Rs.1,50,000/-, failing which the Technical Bid shall be rejected.

Those bidders, who fall under Micro and Small categories under MSME are exempt from submitting Earnest Money Deposit (EMD) as per rules in force.

- 6.1. Bidder shall not be permitted to withdraw their bid or modify the terms and conditions thereof after acceptance of tender. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of Earnest Money Deposit and Performance Security, will be forfeited by NBT. Besides this, the Bidder will also be liable to be debarred/ blacklisted from participating in the tendering process of NBT in future, and/or may be fined as decided by the Competent Authority of NBT, India.
- 6.2. No claim shall lie against NBT in respect of erosion in value or interest on the amount of Earnest Money Deposit or Security Deposit.
- 6.3. **Only those Bidder(s), who have sufficient stock/quantity of assets/ infrastructures/ equipment/ materials/ items as per Chapter-5 to complete the job, are requested to apply.**
- 6.4. **NBT reserves the right to have pre-inspection of the Go-downs/ Premises/ Offices of L-1 Bidder(s) before awarding the work for assessing the capacity/ stock of assets/ infrastructures/ equipment/ materials/ items, the Bidder(s) have. During the**

inspection, if the stock is not found in good physical conditions as per our requirement, NBT may discard or reject the Bid of the L-1 Bidder(s) without assigning any reason thereon.

7. The Bidder/ Contractor must have/ obtain the Delhi registered **GST Number** (Regular or Casual) on its own for the entire period of the Book Fair and **GST Number** of both (Contractor as well as NBT) of the Delhi State should also be mentioned on the final bill / tax invoice submitted to NBT after conclusion of the New Delhi World Book Fair.
8. **Opening of the Technical Bid:** Bids will be opened in the presence of the Bidders or their representatives who wish to be present. The technical bids shall be scrutinized by the approved Committee on various parameters constituted for the purpose on CPP Portal. **The Digital Creative Presentation with 3D renders with proper layouts (as per the site) of those Bidders, who qualifies the technical terms of the Tender document through CPP Portal, will only be seen by the approved Committee.**

After evaluating the Digital Creative Presentation with 3D renders with proper layouts (as per the site) given by the Bidders, the approved Committee of NBT will give its marks **at Chapter-4 (A)-Evaluation Criteria and (**) Evaluation sheet for Interaction/ Presentation given at Page No. 15, 16, 17 & 18** and those who qualifies in the technical parameters and Digital Creative Presentation with 3D renders with proper layouts (as per the site), the Financial Bids of those Bidders will only be opened.

The Bidders, who qualifies the technicalities as per the terms of the Tender Document, will perform their Digital Presentation **after opening and finalizing the Technical Bids**, in the Conference Room of NBT and the decision of NBT in this regard shall be final and binding. The date and time for digital presentation will be informed accordingly. The Bidders, whose Digital Presentation is acceptable to NBT, the go-downs of those Bidders will be visited by the approved Committee of the Trust. The Bidders those are found satisfactory by the Committee after its physical verification of go-downs, the Financial Bids of those will be opened and the date and time for opening of Financial Bids will be informed accordingly.
9. Each Bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a Bidder or any of the partners in a joint venture or any one of the members of the consortium participates in more than one bid, the bids are liable to be rejected.
10. The Tenderers shall bear all costs associated with the preparation of their Tenders including cost of preparation for the purpose of clarification of the Tender, if so desired by NBT. NBT in no case will be responsible or liable for these costs, regardless of the conduct or outcome of the Tendering process.
11. The acceptance of a tender will solely rest with the Competent Authority of NBT, who is not bound to accept the lowest tender and reserves the authority to reject any or all of the tenders received, without assigning any reasons whatsoever. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect, are liable to be rejected.

12. Tenders shall remain open for acceptance for a period of Six months from the date of publishing document on website. If the Contractor withdraws his tender before the expiry of the said period or makes any modifications in terms and conditions of the tender which are not acceptable to NBT or the work contract is not executed within three (3) days from the date of work award offer letter for acceptance or the work is not commenced on the stipulated date and time as per the work order, then NBT without prejudice to any other right or remedy will be at liberty to forfeit the Earnest Money and Performance Guarantee Money.
13. The quantities mentioned in the schedule may be increased or decreased at the discretion of NBT and no claim in this regard shall be entertained. If considered necessary, any item could be dropped completely.
14. Any modification/corrigendum issued with regard to this tender document shall be uploaded on NBT website: www.nbtindia.gov.in only. Bidders/ Contractors are, therefore, requested to visit the website regularly till the last stipulated date of issuance of the tender document for ascertaining any modification/corrigendum issued in this regard.
15. NBT shall have right to issue Addendum/Corrigendum to Tendered documents to clarify, amend, modify and supplement or delete any of the conditions, clause or items stated therein. Each Addendum/Corrigendum shall form a part of the original invitation to Tender.
16. **The Director, NBT, India reserves the right to accept/ reject any or all the tenders without assigning any reason thereof.**

GENERAL TERMS AND CONDITIONS

1. **Parties**: The parties to the contract are the Bidders, to whom the work has been assigned by the NBT through its Director.
2. **Address**: For all purposes of the contract including arbitration there under, the address of the Bidders mentioned in the Bid(s) shall be final unless the Bidders notifies a change of address by a separate letter sent by registered post with acknowledgement due to NBT. The Bidders shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
3. **Bidders**: The term Bidders shall mean company, firm or party to whom the contract is awarded, and their heirs, legal representative, assignees and successors.
4. **Specification of work**: The Specification of work shall mean the specification of work as specified and forming part of this Contract.
5. **Priced Schedule of Quantities**: Priced Schedule of Quantities shall mean the schedule of quantities duly priced with the accepted quoted rates of the Bidders.
6. **Bid(s)**: The entire set of Bid(s) paper issued to the Bidders should be submitted fully priced and also signed on the last page together with signature on each page. Signature will indicate acceptance of the Tender terms by the Bidders. NBT reserves the right to summarily reject a bid where the tender documents are not signed by the Bidder
The schedule of quantities shall be filled in as follows:
 - i) The “Rate” column to be legibly filled using Ball pen or typed both in numerical / figures and in words.
 - ii) Amount column to be filled in for each item (rate per unit as well as total amount for required quantity)
 - iii) All corrections are to be signed and attested.
 - iv) In case of any errors / omissions in the quoted rates, the rates given in the Bid(s) marked “original” shall be taken as correct rates. No modifications, writings or corrections can be made in the Bid(s) papers by the Bidders.
 - 6.1 NBT reserves the right to reject the lowest or any Bid(s) and also to discharge any or all the Bid(s) of each section or to split up and distribute any item of work to any specialist firm or firms, without assigning reasons.
 - 6.2 The Bidder(s) shall note that his Bid(s) shall remain valid for consideration for Six months from the date of opening of the Financial Bid (Price Bid).
7. **Signing of Bid(s) Documents**: Individual signing the Bid(s) or other documents connected with contract must specify whether he/she signs as:
 - (a) A sole proprietor of the concern or constituted attorney of such sole proprietor;

- (b) A partner of the firm, if it be a partnership firm, in which case he/she must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) Director or a principal officer duly authorized by the Board of Directors of the Company.

NOTE:

- (i) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the Bid(s).
 - (ii) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the Bid(s) and all other related documents must be signed by all partners of the firm.
 - (iii) A person signing the Bid(s) form or any documents forming part of the Bid(s) on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, the Director, NBT without prejudice, shall cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
 - (iv) The Bidders should sign and affix his/her firm's stamp at each page of the Bid(s) and all its Annexures as the acceptance of the offer made by the Bidders will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS TENDER DOCUMENT FORM.
 - (v) Any correction, mutilation or overwriting in figures of rates must be supported by signature of the Bidder; otherwise the quotation will not be considered.
8. **Rates Quoted:** The rates quoted in the tender shall be for each item for the entire duration of the Fair until it is specifically mentioned otherwise. The rates quoted in the Price Bid shall be inclusive of GST. The payment of GST will be made separately as per applicable rates. No extra payment shall be made by NBT in addition to the accepted rates.
9. **Opening of Bid(s):** The Bidders is at liberty either in self **or** through an authorized representative to be present at the opening of the Bid(s). The representative attending the opening of the Bid(s) on behalf of the Bidder should bring with him/her a letter of authority from the Bidder and proof of identification.
10. **Criteria for Evaluation of Bid(s):** NBT will examine the Bid(s) to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the Bid(s) are generally in order. A Bid determined as not substantially responsive will be rejected by NBT and will not subsequently be made responsive by the Bidders by correction of non-conformity.
- Based on the qualification criteria specified in Tender document, the evaluation of all responsive tenders will be made first on the basis of technical and commercial information furnished in the Form given in **Annexure-I**. The representatives of NBT shall have the authority

to inspect the go-down(s) and office (s) of the Bidder to adjudge the capability of his claim in executing the job. If it is felt that the Bidder does not have the capability to carry out the specified job, then in such an event, NBT reserves the right to reject the bid on technical grounds. The decision of NBT in this regard would be final and binding. **The date of opening of Financial bids of only those Bidders, whose technical bids are found to be in order as per the technical parameters set by NBT at Annexure-I and Chapter-4 (A)-Evaluation Criteria and (**) Evaluation Sheet for Interaction/ Presentation and the Footnote mentioned at Page No. 15, 16, 17 & 18 shall be conveyed to the successful bidders.**

It must be kept in view that the no decision will be given by the Bid(s) Evaluation Committee. Any inferences drawn during the meeting of this committee by the Bidders or their representatives will be their own view and NBT will not be responsible and will not abide by the same. The reasons for selection or rejection of a particular Bid(s) will not be disclosed. **The award of work will be further subject to the specific terms and conditions of the contract given in Chapter-3.**

11. **Communication of acceptance/right of acceptance:** The successful Bidder will be informed of the acceptance of his/her tender in writing. Necessary instructions regarding the amount and time provided for security deposit, if any, will be communicated.
12. **Performance Security:** The bidder shall submit the Performance Security equal to 5% of the basic value of contract in the form of RTGS/NEFT (as per banking details mentioned at page No. 5) to NBT within three days from the date of issue of offer letter for contract. **The final Work Order will be issued only after the Performance Security Money is submitted by the successful Bidder.** The Performance Security will be forfeited by NBT in the event of breach or negligence or non-observance of any condition of contract or in case the fabrication is delayed beyond the period stipulated by NBT. The Performance Security money so deposited will be retained till conclusion of the Fair and refunded along with balance 50% final payment **without any interest.**
13. **Force Majeure:** Neither party shall be in default if a failure to perform any obligation hereunder is caused solely by supervening conditions beyond that party's reasonable control, including acts of God, natural calamities, civil commotion, strikes, acts of terrorism, labour disputes, government or public authority's demands or requirements, etc.
14. **Breach of terms and conditions:** In case of breach of any of terms and conditions mentioned above, the Competent Authority of NBT will have the right to cancel the work order/job without assigning any reason thereof and nothing will be payable by NBT in that event and the Earnest Money Deposit and Performance Security shall also stand forfeited. Besides this, the Bidder will also be liable to be debarred/ blacklisted from participating in the tendering process of NBT in future, and/or be fined.
15. **Subletting of work:** The Contractor shall not assign or sublet the work/job to any other person or party. In such case, NBT will impose penalty as it deems fit and such Contractor(s) will be blacklisted/debarred from applying to any future bid/Tender of NBT.
16. **Arbitration:** If any difference arises concerning this contract, its interpretation or the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision. NBT shall

reserve right to nominate sole Arbitrator. Such request shall be accompanied with a nominated panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under Law, another Arbitrator shall be appointed in the same manner from among the nominated panel of three persons to be submitted by the claimant. The arbitration proceedings shall take place at New Delhi and shall be conducted in English. The provisions of Arbitration and Conciliation Act and the rules framed thereunder and in force shall be applicable to such proceedings.

17. **The contractor shall follow the guidelines of DDMA (Delhi Disaster Management Authority) / MHA (Ministry of Home Affairs) are mandatory issued from time to time.**
18. **Legal jurisdiction:** The agreement shall be deemed to have been concluded in the National Capital Territory of Delhi and all obligations hereunder shall be deemed to be located at the NCT of Delhi, and the Courts within NCT of Delhi only will have jurisdiction to the exclusion of all other Courts.
19. **Selection of the vendors will be based on marking system given at Chapter-4 (A)-Evaluation Criteria and (**) Evaluation sheet for Interaction/Presentation.**
20. **Validity of contract:** The contract shall be valid up-to 31st March 2027 for New Delhi World Book Fair-2027, further extendable on mutual consent for next two editions of NDWBF (2028 and 2029) on the same terms and conditions on mutual agreement on the same rate on the basis of performance and quality of work. The design will be accepted by the party as per decision of the approved committee. If area of the stall fabrication increase or decrease the rate will be change proportionately.
21. **The Director, NBT, reserves the right to accept/reject any or all the Bids without assigning any reason.**

CONDITIONS SPECIFIC TO THE CONTRACT

1. Acceptance of the Tender will be communicated to the Contractor in writing within a 5 days of the opening of the Financial Bids and the Work Order would be issued a week before start of the Book Fair.
2. After award of the contract, the Contractor shall, at his own cost, set up an office with sufficient staff, near the NBT's Fair Office at the Fair site to be manned round the clock **from 16-24 January 2027** and with the facility of a telephone and other communication equipment, detail of which should be made available to NBT office. The Contractor shall also deploy a team of representatives consisting of minimum 03 staff for any work during the entire period of the Fair who will report to Officer-In-Charge of the Sales. The details of personnel with Mobile numbers have to be shared with NBT in advance.
3. Incomplete Bid(s) are liable to be rejected. It means Tenderers should quote for all items. If any item is missed or not quoted, then its value will be considered as "ZERO" and the Bidders will have to provide that item/facility free of cost.
4. The quantities mentioned in the Schedule may be increased or reduced at the discretion of the NBT and no claim in this regard shall be entertained. If considered necessary, any item could be dropped completely.
5. When deemed necessary, NBT may seek clarification on any aspect from the Bidders. However, that would not entitle the Bidders to change or cause any change in the rates or any part of the Bid(s). NBT may, if so desired, ask the Bidders to give presentation for the purposes of clarification of the Bid(s). All expenses for this purpose as also for preparation of documents and other meetings will be borne by the Bidders.
6. The Bidders, in their own interest, are advised to inspect the site and see its physical condition before submitting Bid(s) at their own cost. If required, levelling of the ground shall be done by the Bidders at his/her own cost.
7. NBT will open the Bid(s) in the presence of the Bidders or their authorized representatives, who may choose to be present at the following location/ Address:

National Book Trust, India
5, Institutional Area, Phase-II, Vasant Kunj
New Delhi – 110 070

8. The successful Bidder(s) would be handed over the site for construction of work **03 days before commencement of the Book Fair as per the requirement of work** and they should start the work immediately.
9. The successful Bidder(s) must complete the work satisfactorily **one day before the commencement of the Book Fair by 6.00 p.m.**
10. The Contractor(s) shall engage technically qualified personnel in sufficient numbers for executing the work and NBT reserves its right to call for the details of staff so engaged by the Contractor.

11. In case the Contractor(s) fails to complete the job within the stipulated time **or** if the job is not done satisfactorily as per the specifications, the performance Security amount shall be liable to be forfeited and the Contractor will also be blacklisted from future work of NBT.
12. **The approved Contractor should visit the fair ground and submit the layout/ design of the site to Project In-charge/ Representative of NBT prior to the start of the Book Fair for its final vetting. In case of any changes in the layout/ design, the same will be informed to the Contractor.**
13. **Insurance:** It will be the responsibility of the Contractor(s) to take a comprehensive insurance cover against fire, damage, pilferage, etc., at his own cost and submit the copy of such insurance policy documents to NBT at the time of handing over the constructed site after completion of work. He should take necessary precautions to safeguard against possible hazards/ accidents. NBT shall not be liable to pay any additional amount to the Contractor in case of any accident/mishappening and loss to the items/equipment/facility of the Contractor in case no insurance cover is taken by the Contractor during the NDWBF. In case of Contractor did take/ not take the insurance cover, NBT, India shall not be liable for any loss/damage/hazard/accident/claim happens during the NDWBF in any case.
14. The Contractor shall indemnify and keep NBT indemnified against all losses and claims for injuries or damage to any persons or any property whatsoever which may arise out of or in consequence of fabrication and maintenance of works and against all or in relation thereto.

Before commencing execution of the work, the Contractor shall, without in any way limiting his obligations and responsibilities under this condition, obtain and deposit with NBT, Contractor's "All Risk Policy" Insurance policy with the beneficiary as "National Book Trust, India", and also insure against any damage, loss or injury which may occur to any property or to any person (including any employee of NBT) by or arising out of carrying out of the Contract.

15. **Liquidated Damages: In case of failure to complete the job in time, NBT shall impose a penalty of Rs.5,000/- per hour apart from legal action, which NBT may deem fit. The Bidders may also be blacklisted for future work. In such a situation, NBT shall have the right to make alternate arrangement for completion of the work through some other Bidders of its choice. In that event, the Performance Security Deposit amount will also be forfeited. Considering the above fact, both the parties agree that timely completion is essence of the contract.**
16. Dismantling of the structures should begin only after written permission from the Officer-In-Charge. If it is done without prior permission and loss of any material or property, on the basis of complaint, if any, is brought to the notice of the Officer-In-Charge, the Bidders will be liable to compensate to the value of loss thus incurred.
17. During the period of construction/equipment/fitting, the Contractor(s) shall have to make own arrangement for facilities at Book Fair Ground such as water, electricity, security etc.
18. The Bidders should insure his inventory at his own cost. In the event of any accident during the execution of work or during the period of the Fair, the Contractor(s) shall not be entitled to any compensation or claim from NBT, India for any loss to his personnel, articles, dead stock, furniture, fixtures, etc. on account of natural calamities/riots or any other reason, whatsoever.

19. The Contractor(s) will be responsible for the up-keep and maintenance of the entire structure/equipment/fittings till the end of the Fair, for which no extra payment shall be made. Breakage and damages, if any, should immediately be replaced / repaired without any extra cost.
20. 50% running/part payment of the total value quoted in the Financial Bid will be made to the Contractor(s) during the Fair, **after the physical verification done by the Officers of NBT.** The balance payment shall be made at the Headquarters along with Performance Security **without any interest** on successful completion of Book Fair on production of the bill. If any deficiency/ shortcoming noticed on account of contractor's obligations during the fair as reported by Hall In-Charge/Project In-Charge, the consequential penalty will be imposed during the final settlement of bill(s).
21. If any deficiency/shortcoming noticed on account of contractor's obligations during the fair as reported by Hall In-Charge/ Project In-Charge, the consequential penalty will be imposed during the final settlement of bill(s).
22. **TDS under Income tax and TDS under GST shall be deducted at source as applicable under the Rules. Permanent Account Number (PAN) allotted by the Income Tax Authorities must be attached without which the Bid is liable to be rejected.**

if the vendor fails to pay GST tax/file its GST returns on time which causes input credit loss to NBT India, then NBT would recover the amount to the extent to GST tax liability of NBT, India from the vendor.
23. **In addition to other payment clause of this tender/agreement documents, NBT shall make the payment of invoice net of taxes (excluding GST subject to TDS deduction) and GST shall be payable within 7 days from the date of shown such invoice in NBT GSTR-2A of such GSTIN.**
24. **Permanent Account Number (PAN) and GST Number together with NBT's GST must be printed on Party's Bill/Invoice while submitting for release of payment.**
25. NBT reserves the right to accept or reject any or all Bid(s), and to annul the Bidding process at any time prior to the award of the contract, without thereby incurring any liability to the affected Bidders on the grounds of NBT's action.
26. The Bidders will not be allowed to sublet the work to any other Bidders for providing any component during the Fair. Likewise, no co-sharing of the job will be permitted. In such case, NBT will impose penalty as deemed fit and such Contractor(s) can be blacklisted for any future bidding process of NBT.
27. The decision of NBT **with regard to all terms & conditions shall be final and binding.**
28. If, at any time during performance of the contract, the Bidders should encounter conditions impeding timely execution of the work, he/she shall promptly notify NBT in writing of the fact of delay, its likely duration and its causes. As soon as practicable, after receipt of the Contractor's notice, NBT shall evaluate the situation and may at its discretion extend the Contractor's time for performance.

29. **On conclusion of the Fair, the stalls must be dismantled and the material removed by 11:59 p.m. on 24 January 2027 or concluding day of the Fair.** This has to be ensured by the Contractor that the halls are cleared by the stipulated date and time otherwise the contractor would be liable to pay all the penalty/rent as imposed by ITPO to NBT and such penalty shall be adjusted by NBT from the Contractor's final bill/Performance Security or through legal action, if required.
30. In the event of items not being in required quantities or specifications, 10% penalty on the total billed amount will be imposed by NBT.
31. The quality of material to be used for designing and fabrication of stalls should conform to the approved model. Any deviation in quality will render the Tenderers liable to penalty as may be decided by NBT. The decision of NBT in this regard shall be final and binding on the Contractor.
32. All the furniture to be provided shall be without any defect and should be scratch-less and stainless. The frames of the furniture should be either wooden or of stainless steel only. The samples of the furniture should be got approved from the Officer In-Charge beforehand. In case of supply of sub-standard/defective material, furniture etc., the Officer In-Charge shall have the power to deduct/recover full amount of the respective items against the payments due to the Contractor.
33. **Validity of the Bid:** The bid submitted by the Bidders shall be valid **for a period of Six months** from the date of publishing/ releasing advertisements on Central Public Procurement Portal (e-procurement).
34. **Validity of the Contract:** The contract shall be valid up-to **31st March 2027 for New Delhi World Book Fair-2027, further extendable on mutual consent for next two editions of NDWBF (2028 and 2029) on the same terms and conditions on mutual agreement and on the same rate on the basis of performance and quality of work.**
35. **Selection of the vendors will be based on marking system given at Chapter-4 (A)-Evaluation Criteria and (**) Evaluation sheet for Interaction/ Presentation and the Footnote mentioned at Page No. 15, 16, 17 & 18.**
36. **The Director, NBT, India reserves the right to accept/ reject any or all the tenders without assigning any reason.**

PLEASE NOTE:

All equipment/materials being carried at the fair site for use in the Book Fair should be well sanitized.

Evaluation Criteria:

1. Technical Evaluation

A	The Bidders/Applicants should fulfill the following eligibility criteria:			
Sl. No.	Eligibility Criteria	Minimum Marks	Maximum Marks	Documents to be submitted
i.	The Bidder should be a registered proprietorship/partnership firm/LLP/Pvt./BOI/AOP/Other registered firm registered in India having an experience of 03 (Three) years. The experience will be considered from the date of Registration of the Firm in India with concerned Authority. Marks for minimum 03 years' experience will be 10. For each additional 01-year experience additional 01 mark will be awarded subject to maximum of 15 marks.	10	15	Certified copy of registration (Partnership Deed/MOA/AOA/COI/Bylaws, etc.).
ii.	The firm should have satisfactorily completed 05 works in the similar field (**) with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. during last 03 years up to 31 March 2026 (**) (Similar field means: – designing and fabrication of Theme pavilion, which includes Exhibitions & pavilions, Interior structure, furniture, printing (vinyl, flex, sunboard, etc.) & Backlit Panel, installation of electrical fittings, PA system, etc.) – Scanned copy of satisfactorily completion certificate to be attached. Marks for minimum 05 Works in similar field during last three years will be 10. For each additional work 02 mark will be awarded subject to maximum of 20 marks.	10	20	Copy of work order & completion certificate issued by Central Govt. Organization, State Government Organization, PSUs and Autonomous Body must be submitted in technical bid. A Summary list of Work Experience on Letterhead must be attached. B. Clear Photographs of executed work/ projects in colour. C. Completion certificate is mandatory to qualify.

iii.	Minimum Staff Strength should be 15 (Fifteen) including Proprietor/ Partner/ Director/ Owner. Out of 15 (Fifteen) staff, 05 staff should be technically qualified and 10 Non-technical staff.	05	05	List of Staff Strength on Firm's Letterhead must be attached.
iv.	The Firm/bidder should have minimum average turnover of Rs.1.50 Crore per year in last three Financial Years i.e. 2023-24, 2024-25 & 2025-26 OR total turnover Rs.4.50 Crore during last three Financial Years.	05	05	1. Audited Balance Sheet & Profit and Loss Account duly certified along with Income Tax Return 2. CA Turnover Certificate as per Annexure-III
v.	The firm should have fully functional In-house manufacturing workshops of Metal and Wood works, with Paint shop infrastructure, large and secured assembly space. The firm should have associate partners for (a) good quality Digital prints with multiple minimum 4 feet wide printers & flatbed printers, (b) Furniture, (c) A/V equipment rentals, (d) Lights & Electricals.	05	05	Photographs of each of these facilities in running condition.
vi.	i. GST Return for last quarter of Financial Year 2026-27 along with copy of GST Registration and PAN. ii. Copies of ITR for any three out of last 03 Financial Year (2023-24 to 2025-26)	10	10	Certified copies to be submitted.
Total (A)		45	60	
B	Interaction/Presentation will be evaluated by the approved Committee as per (**) Evaluation Sheet given below– Total (B)	30	40	Bidder will be required to present himself/herself before the committee within one or two days after opening of technical bids.
Total Marks (A) +(B)		75	100	

() – Evaluation Sheet based on Interaction/ Presentation.**

Sl. No.	Name of the Bidder(s)	Quality of Presentation in Digital Medium (Most preferably) form and a Walkthrough (10)	Interpretation of Content (methods and materials used to fabricate & install) (15)	Time plan for execution & Installation (05)	Images of Similar exhibits executed by the vendor (05)	Any special Inputs by the Bidder(s) (05)	Total Marks (out of 40 marks)
I.							
II.							
III.							
IV.							
V.							

NOTE:

- i. If the Bidders are not meeting the above minimum mandatory qualification & criteria in all categories shall be treated as rejected and not be considered for any further evaluation.
- ii. The eligibility based on which the firm initially qualify is required to be maintained by the firm throughout the contract period, failing which the contract can be terminated.
- iii. Technical bid of only those bidders will be evaluated whose Eligibility Criteria Documents are found in order.
- iv. Detailed technical evaluation will be carried out based on the Technical Bid along with all documents are evidence as mentioned above.
- v. All financial cost against items shown in presentation of each bidder must reflect in financial bid. Any additional cost out of financial bid (item wise) may not be accepted by the NBT, India.
- vi. Documentary evidence needs to be submitted duly self-attested by the bidder for each of the eligibility criteria.
- vii. Self-declaration needs to be signed by authorized signatory(s).
- viii. **Only those bidders scoring at least 75% marks in Total 'A' (in Eligibility Criteria) will be eligible for the next step of the process, i.e. Interaction/Presentation.**
- ix. **Only those bidders scoring at least 75% marks in Total 'B' (Interaction/Presentation) will be eligible for the final step of the process i.e. opening of Financial Bids.**

2. PRESENTATION

- i. Eligible bidders will be called for detailed Presentation on a date which will be intimated via phone/e-mail.
- ii. Only eligible Firms, as per tender criteria, are required to attend the same.
- iii. **The Presentation shall be provided by the bidder in the form of Digital Medium and a Walkthrough of the same. The Presentation should focus on the structure of stalls, internal branding, lighting, interior display racks, meeting space, billing counters, proper wiring and cabling for electricity supply etc.**

3. FINANCIAL

- i. Financial Bids of those bidders, who qualify the technicalities of the Tender document and also in the Presentation showcased by them in physical mode as per the selection criteria mentioned at **Chapter-4 (Page No. 15 to 18)** before the approved Committee of the Trust, will be opened.
- ii. Those Bidders, who are Lowest-1 in the Financial Bid, will be awarded the work related to designing and fabrication of NBT Stalls.

FINANCIAL BID FOR DESIGNING AND FABRICATION OF
Stalls at BHARAT MANDAPAM, NEW DELHI, NEW DELHI WORLD BOOK FAIR (16-24 January 2027)

STALL – 1 SIZE 315 SQM (15 X 21 METER) - TRADE SEGMENT

Sr No	Description	Full Rate for Full Duration
1	Concept designing of space in Exhibition complete in all sense including preparation of 3-D Walkthrough Deployment of Design Team for interior and exterior creative designing 315 Sqm	
2	4 inch Platform with strong base to support/ resist weight of the fixture on stall 315 Sqm	
3	As per approved design Entry/Exit Gates (02 Pcs.) made with mix of 18mm, 16mm plywood 18ft. X 12ft. height with sufficient space for 4 – 8 people to walk in/ out of space and rest stall closed	
4	Back Lit box on Entry Gate & Exit Gate with branding 8 X 3 ft. Design to be printed on backlit high quality on both side (make the lights with lux lower than 300 lumens).	
5	Brand new carpet on the base of the stall 315 Sqm with no seems or delamination (seamless)	
6	Billing Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top. (3.5 ft. Height, 18 ft. In length & 2ft. Width)	
7	Reception Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top (2.5 ft. Height, 8 ft. In length & 2ft. Width)	
8	Walls made with mix of 18mm plywood, 6mm plywood/ MDF 12 ft. Height	
9	Book racks 2 sided with Shelves 04 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 7 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 10 Nos. (Changes in proposed design may be accepted)	
10	Book racks 1 side with Books shelves 06 Nos. With Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 10 Nos. (Changes in proposed design may be accepted)	
11	Book racks 2 sided with Glass 1 side with Books Shelves 06 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 3 ft. Length. With finished top Facing outside passage Qty. 03 Nos. (Changes in proposed design may be accepted)	
12	Putti & Paint finish on all the gates, walls book racks etc. (All sides must be covered in vinyl/flex as per approved design)	
13	20X36w (warm white colour) & 60X18w Spot Lights (white colour) with necessary wiring and connection for well Lit Stall (the no. may vary as per the proposed design). There should be no. dark areas/spots in the buyers area, pantry, meeting rooms. Additional lights in the form of lamps must be provided in all purchase kiosk.	
14	Adjusting arm LED Lights for branding with necessary wiring and connection. No exposed wires to be seen.	
15	Meeting room 9 sqm. provide proper doors covered in vinyl.	
16	Store Cum Pantry of 12 sqm. provide proper doors covered in vinyl.	
17	Backlit branding on a good quality flex of 6 ft. Width X 7ft. Height on wall facing outside passage Qty. 18 Nos. (lower lux value around 300 lumens or less)	
18	14 Nos. Rotating chair, 02 Nos. 01 seater sofa, 01 Nos. Centre table, 01 No. LED TV, 10 sockets for plug in for Computers/ Printers/ TV etc.	

19	3D – LIT Characters 18 inch Height Qty. 36 Characters (lower lux value around 300 lumens or less)	
20	Deployment of technical staff for the Operation and Management of all the installations and items for full period	
21	Transportation of Materials and its timely assembly.	
22	Dismantling, Clearance and transportation of materials from site after completion of exhibition.	
23	Podium made with drawers and cabinet with locking option with mix of 18mm, 12mm plywood with finished top 2.5 ft. Height & 8 ft. In length behind billing counter.	
24	Tea & Coffee vending machine (01 Nos.) with Tea/ Coffee materials including manpower (200 good quality of paper cups per day approx.)	
25	Water vending machine (01 Nos.) with 20 Litre Jars of reputed brand of packed drinking water. The quantity of jars – approx 55 Nos. for full fair duration (06 jars per day).	
Cost of Stall for entire duration of the exhibition		

STALL - 2 SIZE 270 SQM (15 X 18 METER) - CHILDREN SEGMENT

Sr. No	Description	Full Rate for Full Duration
1	Concept designing of space in Exhibition complete in all sense including preparation of 3-D Walkthrough Deployment of Design Team for interior and exterior creative designing 270 Sqm	
2	4 inch Platform with strong base to support/ resist weight of the fixture on stall 270 Sqm	
3	As per approved design Entry/Exit Gates (02 Pcs.) made with mix of 18mm, 16mm plywood 18ft. X 12ft. height with sufficient space for 4 – 8 people to walk in/ out of space and rest stall closed	
4	Back Lit box on Entry Gate & Exit Gate with branding 8 X 3 ft. Design to be printed on backlit high quality on both side (make the lights with lux lower than 300 lumens).	
5	Brand new carpet on the base of the stall 270 Sqm with no seems or delamination (seamless)	
6	Billing Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top. (3.5 ft. Height, 18 ft. In length & 2ft. Width)	
7	Reception Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top (2.5 ft. Height, 8 ft. In length & 2ft. Width)	
8	Walls made with mix of 18mm plywood, 12mm plywood/ MDF 12 ft. Height	
9	Book racks 2 sided with Shelves 04 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 7 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 10 Nos. (Changes in proposed design may be accepted)	
10	Book racks 1 side with Books shelves 06 Nos. With Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 09 Nos. (Changes in proposed design may be accepted)	
11	Book racks 2 sided with Glass 1 side with Books Shelves 06 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 3 ft. Length. With finished top Facing outside passage Qty. 02 Nos. (Changes in proposed design may be accepted)	
12	Putti & Paint finish on all the gates, walls book racks etc. (All sides must be covered in vinyl/flex as per approved design)	
13	15X36w (warm white colour) & 40X18w Spot Lights (white colour) with necessary wiring and connection for well Lit Stall (the no. may vary as per the proposed design). There should be no. dark areas/spots in the buyers area, pantry, meeting rooms. Additional lights in the form of lamps must be provided in all purchase kiosk.	

14	Adjusting arm LED Lights for branding with necessary wiring and connection. No exposed wires to be seen.	
15	Meeting room 9 sqm provided proper doors covered in vinyl.	
16	Store Cum Pantry of 12 sqm provided proper doors covered in vinyl.	
17	Backlit branding on a good quality flex of 6 ft. Width X 7ft. Height on wall facing outside passage Qty. 16 Nos. (Lower lux value around 300 lumens or less)	
18	14 Nos. Rotating chair, 02 Nos. 01 seater sofa, 01 Nos. Centre table, 01 No. LED TV, 10 sockets for plug in for Computers/ Printers/ TV etc.	
19	3D – LIT Characters 18 inch Height Qty. 36 Characters (Lower lux value around 300 lumens or less)	
20	Deployment of technical staff for the Operation and Management of all the installations and items for full period	
21	Transportation of Materials and its timely assembly.	
22	Dismantling, Clearance and transportation of materials from site after completion of exhibition.	
23	Podium made with drawers and cabinet with locking option with mix of 18mm, 12mm plywood with finished top 2.5 ft. Height & 8 ft. In length behind billing counter.	
24	Tea & Coffee vending machine (01 Nos.) with Tea/ Coffee materials including manpower (200 good quality of paper cups per day approx.)	
25	Water vending machine (01 Nos.) with 20 Litre Jars of reputed brand of packed drinking water. The quantity of jars – approx. 55 Nos. for full fair duration (06 jars per day).	
Cost of Stall for entire duration of the exhibition		

STALL - 3 SIZE 180 SQM (12 X 15 METER) - LANGUAGE SEGMENT

Sr. No	Description	Full Rate for Full Duration
1	Concept designing of space in Exhibition complete in all sense including preparation of 3-D Walkthrough Deployment of Design Team for interior and exterior creative designing 180 Sqm	
2	4 inch Platform with strong base to support/ resist weight of the fixture on stall 180 Sqm	
3	As per approved design Entry/Exit Gates (02 Pcs.) made with mix of 18mm, 16mm plywood 18ft. X 12ft. height with sufficient space for 4 – 8 people to walk in/ out of space and rest stall closed	
4	Back Lit box on Entry Gate & Exit Gate with branding 8 X 3 ft. Design to be printed on backlit high quality on both side (make the lights with lux lower than 300 lumens).	
5	Brand new carpet on the base of the stall 180 Sqm with no seems or delamination (seamless)	
6	Billing Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top. (3.5 ft. Height, 18 ft. In length & 2ft. Width)	
7	Reception Counter made with drawers and cabinet with locking option with mix of 24mm, 12mm plywood finished top (2.5 ft. Height, 8 ft. In length & 2ft. Width)	
8	Walls made with mix of 18mm plywood, 6mm plywood/ MDF 12 ft. Height	
9	Book racks 4 sided with Shelves 04 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 7 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 08 Nos. (Changes in proposed design may be accepted)	
10	Book racks 1 side with Books shelves 06 Nos. With Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 10 ft. In length. With finished with vinyl/similar material/formica. Qty. 08 Nos. (Changes in proposed design may be accepted)	

11	Book racks 2 sided with Glass 1 side with Books Shelves 06 Nos. Each side with Lights on each shelf mix of 20mm, 16mm plywood 8 ft. Height & 3 ft. Length. With finished top Facing outside passage Qty. 02 Nos. (Changes in proposed design may be accepted)	
12	Putti & Paint finish on all the gates, walls book racks etc. (All sides must be covered in vinyl/flex as per approved design)	
13	9X36w (warm white colour) & 25X18w Spot Lights (white colour) with necessary wiring and connection for well Lit Stall (the no. may vary as per the proposed design). There should be no. dark areas/spots in the buyer's area, pantry, meeting rooms. Additional lights in the form of lamps must be provided in all purchase kiosk.	
14	Adjusting arm LED Lights for branding with necessary wiring and connection. No exposed wires to be seen.	
15	Store Cum Pantry of 12 sqm. provide proper doors covered in vinyl.	
16	Backlit branding on a good quality flex of 6 ft. Width X 7ft. Height on wall facing outside passage Qty. 08 Nos. ((lower lux value around 300 lumens or less)	
17	14 Nos. Rotating chair, 4 Nos. 2 seater sofa, 02 Nos. Centre table, 01 No. LED TV, 10 sockets for plug in for Computers/ Printers/ TV etc.	
18	3D – LIT Characters 18-inch Height Qty. 36 Characters (lower lux value around 300 lumens or less)	
19	Deployment of technical staff for the Operation and Management of all the installations and items for full period	
20	Transportation of Materials and its timely assembly.	
21	Dismantling, Clearance and transportation of materials from site after completion of exhibition.	
22	Podium made with drawers and cabinet with locking option with mix of 18mm, 12mm plywood with finish top 2.5 ft. Height & 8 ft. In length behind billing counter.	
23	Tea & Coffee vending machine (01 Nos.) with Tea Coffee materials including manpower (200 good quality of paper cups per day approx.)	
24	Water vending machine (01 Nos.) with 20 Litre Jars of reputed brand of packed drinking water. The quantity of jars – approx 55 Nos. for full fair duration (06 jars per day).	
Cost of Stall for entire duration of the exhibition		

PARTICULAR	QUOTED AMT. IN RUPEES
Total of A, B & C	
GST @ 18%	
GRAND TOTAL	

I/We undertake to abide and be bound by the terms and conditions of the tender/contract.

Signature:

Name:

Address with Stamp:

PAN:

Date: _____

Place: _____

Annexure-I

(Technical Parameters for executing the work (Technical Bid - Qualification Criteria)

The Tenderers/ Contractors should ensure the following before submission of the Technical and Financial Bids:

Sl. No.	Eligibility Criteria	Documents to be submitted
1.	i. The Bidder should be a registered proprietorship/partnership firm/ LLP/ Pvt./ BOI/ AOP/ Other registered firm registered in India having an experience of 03 (Three) years. The experience will be considered from the date of Registration of the Firm in India with concerned Authority. ii. The Bidder should have registered office/branch in Delhi/NCR	i. Certified copy of registration (Partnership Deed/ MOA/ AOA/ COI/ Bylaws, etc.). ii. Proper documentary evidence
2.	The firm should have satisfactorily completed works in the similar field (**) with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. during last 03 years up to 31 March 2026. (**) (Similar field means: – designing and fabrication of Theme-based work, which includes Books/product display, structure, furniture, printing (vinyl, flex, sunboard etc.) & Backlit Panel, installation of electrical fittings, PA system, etc.) – Scanned copy of satisfactorily completed certificate to be attached.	Copy of work order and completion certificate issued by Central Govt. Organization, State Government Organization, PSUs, and Autonomous Body must be submitted in technical bid. A Summary list of Work Experience on letterhead must be attached.
3.	Minimum Staff Strength should be 15 (Fifteen) including Proprietor/Partner/ Director/Owner. Out of 15 (Fifteen) staff, 05 staff should be technically qualified and 20 Non-technical staff.	List of Staff Strength on Firm's Letterhead must be attached.
4.	The Firm/bidder should have minimum average turnover of Rs.1.50 Crore per year in last three Financial Years i.e. 2023-24, 2024-25 & 2025-26 OR total turnover Rs.4.50 Crore during last three Financial Years.	1. Audited Balance Sheet & Profit and Loss Account duly certified along with Income Tax Return 2. CA Turnover Certificate as per Annexure-III
5.	The bidder should not have been debarred/ blacklisted/ disqualified by CG/SG, PSUs, Autonomous Body, regulators/ statutory body in India	Declaration on Rs.100/- Stamp Paper and notarized as per Format VII
6.	Self-attested copies of the Registration under GST Act and GST Return for last quarter of Financial Year- 2026-27 and PAN.	Copy of GST R-06 and PAN
7.	Board Resolution for authorized signatory	1. In case of Pvt. Ltd. Board Resolution 2. In case of Partnership, Board Resolution signed by all the partners

8.	Undertaking	Signed and stamped copy of Annexure-II should be enclosed
9.	Integrity Pact	Signed and stamped copy of Annexure-V should be enclosed
10.	Audited copies of Financial (2023-24 to 2025-26)	Balance sheet, profit and loss statement with Annexures of the Financial Year 2023-24 to 2025-26. Note: In case of Firm having experience of only 03 (Three) then Audited Financial are required from the Financial Years 2023-24 to 2025-26
11.	Copy of ITR	Any 03 out of 05 Financial Years 2023-24 to 2025-26
12.	The Bidder should have engaged an electrical supervisor, who possesses a valid electrical supervisor license issued by the Chief Electrical Inspector of a State or any other competent authority to undertake the electrical work properly. A copy of the license of the supervisor should be attached with the Tender Document. <u>An undertaking should be provided on the Company's letter head stating that the Company has engaged the services of the electrical supervisor.</u>	Certificate/License from State Govt./ Central Govt.
13.	The details person(s) signing the Tender document must be provided as per the following with attestation by one or more partners/Board of Director: 1. Name 2. Designation of the Person signing the Tender document 3. Contact No. 4. Specimen Signature	On Company's letterhead in Tabulated form with ID Proof
14.	Copy of Tender document	Duly signed and stamped should be enclosed
15.	Earnest Money Deposit (EMD)	EMD of Rs.1,50,000/- should be enclosed with the Technical Bid.
16.	Documents with Technical Bid	The bidder documents should be properly Indexed with page Numbers

PLEASE NOTE:

NBT reserves the right to call any additional paper/document which the party has in possession but left to enclose the same with the Tender document.

UNDERTAKING

1. I/We undertake that I/We have carefully studied all the terms and conditions and understand the parameters of the proposed work of NBT and shall abide by them.
2. I/We further undertake that all the information given in this tender are true and correct in all respects and I/We hold the responsibility for the same.

(Signature of the Bidder with stamp of the firm)

Date: _____

Place: _____

Annexure-II

UNDERTAKING (LIST OF WORKS)
(To be submitted on Company's letterhead)

I/We _____ have done the works related to designing and fabrication of Theme Pavilion on Theme titled "Multilingual India: A Living Tradition" at various exhibitions/fairs as per the details given below:

Sr. No.	Name of the Government Agencies	Date of Work Order/Completion Certificate	Total Amount (Rs.)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Note: The copies of the work orders/completion certificates are to be enclosed with this Undertaking.

Signature: _____

Name of the Firm: _____

Seal of the Firm: _____

Place: _____

Date: _____

Turnover Certificate
(To be submitted on letter head of practicing Chartered Accountant)

TO WHOMSOEVER IT MAY CONCERN

We have verified the books of accounts and related record of M/s._____ situated at Address of the Firm/Agency_____ and on verification of the records, we hereby certify that average Turnover and net worth of this mentioned entity/firm during the last three financial years which are as under:

Sl. No.	Financial Year	Turnover Rs. in lacs	Experience
1.	2023-24		
2.	2024-25		
3.	2025-26		
Total			
Average Annual Turn Over of last three years			

Signature and seal of Chartered Accountant _____
Name & Seal of the Firm: _____
Membership No: _____
Firm Reg. No: _____
UDIN: _____

Place: _____

Date: _____

UNDERTAKING

(To be submitted on Company's/Firm's Letterhead)

I/We, _____ submit that all works related to designing and fabrication of stalls (including wiring/cabling with properly taped and markings), etc. are done properly and as per terms and conditions and as per the specifications of the Tender. In case of any accident or untoward incident, I/We _____ will be held solely responsible.

Signature: _____

Name of the Contractor/Firm:

Seal of the Firm: _____

Place: _____

Date: _____

INTEGRITY AGREEMENT

(To be submitted by the Bidder on their Company's Letterhead)

This Integrity Agreement is made at _____ on this _____ day of _____ 2023 BETWEEN NATIONAL BOOK TRUST, INDIA having its registered office at 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi-110070 (hereinafter referred as the 'Principal/Owner', which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns) And (name and address of the Individual/firm/Company (mention details of duly authorized signatory) hereinafter referred as the "Bidder/Contractor" and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns).

1. The pact essentially envisages an agreement between the prospective vendors/bidders and the buyer, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders, who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering into this Pact would be a preliminary qualification. The essential ingredients of the Integrity Pact include:

- Promise on the part of the principal not to seek or accept any benefit, which is not legally available;
- Principal to treat all bidders with equity and reason;
- Promise on the part of bidders not to offer any benefit to the employee of the Principal not available legally.
- Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contracts, etc.
- Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/IPC Act;
- Bidders to disclose the payments to be made by them to agents/bidders or any other intermediary;
- Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.

2. Integrity Pact, in respect of a particular contract, shall be operative from the date of signing of the Integrity Pact by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

UNDERTAKING:

I/We (The Bidder/Contractor) do hereby confirm acceptance and compliance with the Integrity Pact as per the following terms of the Integrity Pact:

I/We (The Bidder/Contractor) do hereby confirm that the Integrity Pact is signed without any variation (or) modification.

I/We agree that Integrity Pact is deemed as part of NIT/Contract and we are bound by its provisions for the entire Pact as per above terms.

I/We declare that I/We have not paid and shall not pay any bribe to any officer of NBT for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of NBT asks for bribe/gratification, I/We shall immediately reply it to the Director, NBT.

In case, if I/We (The Bidder/Contractor) fail to honour the above conditions, NBT shall have absolute right to take action as per above terms of the Integrity Pact format.

FIRST PARTY
MANAGER (SALES & MARKETING) ON BEHALF OF
NATIONAL BOOK TRUST, INDIA
5, INSTITUTIONAL AREA, PHASE-II
VASANT KUNJ
NEW DELHI - 110 070

SECOND PARTY
OWNER/PROPRIETOR

WITNESSES:

1. _____

1. _____

2. _____

2. _____