राष्ट्रीय पुस्तक न्यास, भारत
शिक्षा मंत्रालय भारत सरकार
NATIONAL BOOK TRUST, INDIA
Ministry of Education, Govt. of India
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Advt. No. 144/2026

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VACANCY NOTICE

National Book Trust, India an apex body in publication of books and book promotion in the country, invites online application from the eligible candidates for filling up the following post purely on contract basis through manpower agency initially for 01 year, extendable as per requirement of the Trust. The details are as under:-

Sl. No.	Name of the post	No. of post	Educational Qualification and Experience	Age Limit	Monthly Remuneration
1.	Senior Executive Assistant	01	**Educational Qualifications:** Bachelor's Degree (Graduation) from a recognized university **Technical Skills:** Must have proficient, hands-on computer skills, specifically in MS Office (MS Word, Excel, and Powerpoint). **Work Experience:** Must have a minimum of two (02) years of working experience along with good knowledge of official noting and drafting as per government rules.	18-35 years	Rs. 30,000/- to Rs. 40,000/-

National Book Trust, India reserves the right not to fill up the posts as advertised, if circumstances so warrant. Interested candidates who fulfill the minimum eligibility criteria may apply online through website i.e. www.nbtindia.gov.in. Last date for receipt of applications is 10 days from the date of publishing of this advertisement on NBT Website.