



राष्ट्रीय पुस्तक न्यास, भारत
शिक्षा मंत्रालय, भारत सरकार
NATIONAL BOOK TRUST, INDIA
Ministry of Education, Government of India

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F.No.6-5/12/93/NCCL/NDWBF-2025/CP/33
23 December 2024

NOTICE INVITING TENDER

National Book Trust, India invites bids on Central Public Procurement Portal (e-procurement) for Designing and Fabrication of Children's Pavilion in Hall 6 at Bharat Mandapam during New Delhi World Book Fair-2025 (1 – 9 February 2025).

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The Tenderers/Bidders are requested to enclose the following documents with the Technical Bids and are strictly advised not to enclose irrelevant documents along with technical bids:

Sl. No.	Particular(s)	Yes	No	Page Nos.
TECHNICAL BID				
1.	Earnest Money Deposit (EMD) for Rs.1,75,000/- should be enclosed with the Technical Bid.			
2.	The Tender document should be properly indexed with page numbers.			
3.	The firm has to declare the Company profile such as partnership deed/proprietorship/ company/MOA/AOA/Bylaws, etc. (copy of proof must be enclosed).			
4.	<p>The firm should have satisfactorily completed works with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. in the similar field(**) in last 3 years up to 31 March 2024 (as per Annexure-A) as per following:</p> <p>i) Any three similar works during last 03 (Three) years <u>each of value not less than Rs.50.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</u></p> <p>OR</p> <p>ii) Any two similar works during last 03 (Three) years <u>each of value not less than Rs.70.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</u></p> <p>OR</p> <p>iii) One similar work during last 03 (Three) years of <u>value not less than Rs.90.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</u></p> <p>(**) Similar field means: Designing/Fabrication/Construction of Events Corners, Pavilions in open areas, installation of electrical fittings, PA system.</p>			
5.	Certified copy by Chartered Accountant as per Annexure-B showing average turnover of Rs.1.00 crore (one crore) or more, in last 3 Financial Years. Documentary proofs need to be submitted.			
6.	The Bidder should have engaged an electrical supervisor, who possesses a valid electrical supervisor license issued by the Chief Electrical Inspector of a State or any other competent authority to undertake the electrical work properly. A copy of the license of the supervisor should be attached with the Tender Document. <u>An undertaking should be provided on the Company's letter head stating that the Company has engaged the services of the electrical supervisor.</u>			
7.	Audit Report and Audited copies of Annual Accounts i.e. Balance Sheet, Profit & Loss Account, Annexures, etc. of last 3 Financial Years should be enclosed.			
8.	Self-attested copies of the Income Tax Returns/Acknowledgements of last 3 Financial Years should be enclosed.			
9.	Self-attested copies of Registration under GST Act and GST Return for the last quarter of the Financial Year 2023-24 (Form 3B & GSTR 1, etc.) should be enclosed.			
10.	Self-attested copy of PAN card.			

11.	An Affidavit of Rs.100/- duly signed and stamped by Notary stating that the firm has not been debarred or blacklisted by any Government, Quasi Government, PSU or Autonomous Organization is required to be enclosed (Photocopy of the affidavit will not be accepted). The issue date of Affidavit should not be older than one month from the last date of submission of the Tender document, If found, the technical bid will be rejected. It may also be ensured that Affidavit submitted with this bid/tender may not be submitted with the other bids and the original copy of the Affidavit is required to be submitted to Head (NCCL) after assigning the offer letter.			
12.	The details on Company's letterhead of the person signing the Tender document must be provided with ID proof with attestation by one or more partners/Board of Director (Annexure-C)			
13.	Details of personnel, who would be deployed during event on Company's Letterhead should be enclosed. The details should specify technical and non-technical strength.			
14.	Each and every page of the Tender document should be signed and stamped by the Tenderer.			
15.	The Bidder must submit an Undertaking (Annexure-D) on its Company's Letterhead stating that all works related to fabrication of Children's Pavilion, electrification (including wiring/cabling with properly taped and markings), etc. are done as per terms and conditions and as per the specifications of the Tender. The Undertaking is required to be submitted to the Officer In-Charge of Children's Pavilion after completion of the work and before start of the Book Fair. In case of any accident or untoward incident, the Bidder will be held solely responsible.			
16.	Integrity Pact Undertaking on Firm's / Company's Letterhead as per Annexure-E .			

NOTE: NBT-India reserves the right to call any additional paper/document which the party has in possession but hasn't enclosed the same with the Tender document.

NOTICE INVITING TENDER

Sub.: Submission of bidding through Central Public Procurement Portal (e-procurement) for Designing and Fabrication of Children's Pavilion in Hall 6 of Bharat Mandapam at New Delhi World Book Fair-2025 (1–9 February 2025)

ESTIMATED VALUE/COST OF TENDER: Rs.35.00 LAKHS + GST

Submission of bids through CPP Portal (e-procurement) are hereby invited for the above jobs for New Delhi World Book Fair-2025 (1–9 February 2025) at Bharat Mandapam, New Delhi from eligible firms / contractors having minimum experience of 05 years with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. for providing similar services with average turnover of Rs.1.00 crore or more in the last 03 Financial Years. Documentary proofs need to be submitted.

- Bids for the above jobs should be uploaded in two categories. **TECHNICAL BID** shall contain Earnest Money Deposit (EMD), prequalification documents, Tender conditions, Bill of quantity/work specifications duly signed by the authorized person or persons as a token of acceptance of terms and conditions of contract and work specifications. **FINANCIAL BID** shall contain priced schedule of quantities.

Schedule of Tender.

S. No.	Tender Schedule	Date and Time
1.	Date of Issue of Tender Documents	23 December 2024 at 5:00 p.m.
2.	Pre-Bid Meeting	31 December 2024 at 11:00 a.m.
3.	Last Date of Submission of Tenders	07 January 2025 till 11:00 a.m.
4.	Date of opening of Technical Bids	08 January 2025 at 11:30 a.m.
6.	Date of Presentation*	10/11 January 2025 (<i>tentative</i>)
7.	Earnest Money	Rs.1,75,000/-

* The exact date of Presentation will be informed to the successful bidders via email/phone.

- The Bidders should quote their rates on Central Public Procurement Portal (e-procurement) only as per its terms and the quoted rates for each item should be inclusive of GST. No extra payment apart from the quoted rates in **Chapter-7** (Tender Form – Financial Bid) will be made by NBT.

Earnest Money

Earnest Money Deposit (EMD) of Rs.1,75,000/- is to be deposited with the tender in the form of Demand Draft/Pay Order payable at New Delhi and drawn in favour of National Book Trust, India or EMD amount may be deposited through RTGS/NEFT in NBT's Accounts as per details given below.

Beneficiary	NATIONAL BOOK TRUST, INDIA
Bank	CANARA BANK
A/C	3159101000021
IFSC	CNRB0003159
MICR Code of Bank	110015187
Address	5 Institutional Area, Phase-II, Vasant Kunj, New Delhi – 110070, India

Please ensure that **Technical Bid should accompany the EMD of Rs.1,75,000/-**, failing which the **Technical Bid shall be rejected**. Only those bidders with **Micro and Small Enterprises (MSE)** certificate under (MSME) are **exempt** from submitting Earnest Money Deposit (EMD). Bidders who fall under Medium Category of MSME will have to deposit the EMD.

- 4.1. Bidder shall not be permitted to withdraw their offer or modify the terms and conditions thereof after acceptance of tender. In case the Bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rate, the aforesaid amount of Earnest Money Deposit and Performance

- Security, will be forfeited by NBT. Besides this, the Bidder will also be liable to be debarred/blacklisted from participating in the tendering process of NBT in future, and/or be fined.
- 4.2. No claim shall lie against NBT in respect of erosion in value or interest on the amount of Earnest Money Deposit or Security Deposit.
 - 4.3. Only those Bidder(s), who have sufficient stock / quantity of assets / infrastructures / equipment / materials / items as per Chapter-2 and Chapter-7 to complete the job, should apply.
 - 4.4. **NBT reserves the right of pre-inspection of the Godowns/Premises/Offices of the successful Bidder before awarding the final work, to assess the capacity / stock of assets / infrastructure / equipment /materials/ items of the company. During the inspection if the stock not found either in requisite quantities, or in good physical condition as per the tender requirements, NBT may discard/ reject the Bid of the L-1 Bidder(s) without assigning any reason thereof.**
 5. The successful Bidder must obtain the **Local Casual GST Number** of the concerned State on its own for the maximum period covering the duration of the Book Fair so that compliance in all respects can be completed. The **Local Casual GST Number** of both (Bidder as well as NBT) of the particular State **needs** to be mentioned on the final bill / tax invoice submitted to NBT after conclusion of the Book Fair.
 6. **TDS under Income Tax and TDS under GST shall be deducted at source as applicable under the Rules. Permanent Account Number (PAN) allotted by the Income Tax Authorities must be attached without which the Bid is liable to be rejected.**
 7. **In addition to other payment clause of this tender/agreement documents, NBT shall make the payment of Invoice net of taxes (excluding GST subject to TDS deduction) and GST shall be payable only after showing such invoice in NBT GSTR-2A and GSTR-2B of GSTIN Portal.**
 8. The technical bids shall be scrutinized by the Committee on various aspects/parameters constituted for the purpose on Central Public Procurement Portal (e-procurement).
 9. Each Bidder shall submit only one tender either by himself or as a partner. If a Bidder or any of the partners participate in more than one bid, the bids are liable to be rejected.
 10. The Tenderers shall bear all costs associated with the preparation of their Tenders including cost of preparation for the purpose of clarification of the Tender, if so desired by NBT. NBT in no case will be responsible or liable for these costs, regardless of the conduct or outcome of the Tendering process.
 11. The acceptance of a tender will solely rest with the Competent Authority of NBT, who is not bound to accept the lowest tender and reserves the authority to reject any or all of the tenders received, without assigning any reasons whatsoever. All tenders in which any of the prescribed conditions are not fulfilled, or are incomplete in any respect, are liable to be rejected.
 12. Tender containing any condition leading to unknown/indefinite liability is liable to be summarily rejected.
 13. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the Bidders who resort to canvassing in any form or try to influence the process either directly or indirectly shall be liable for rejection by NBT.
 14. The quantities mentioned in the schedule may be increased or decreased or any item may be dropped completely at the discretion of NBT. No claim in this regard shall be entertained.
 15. **Selected firm has to prepare the architectural layout in 2D&3D format of the Children's Pavilion to be fabricated/constructed through their designer. This is to be submitted to Head (NCCL) within a week from the date of issue of the Offer Letter.**
 16. NBT has the right to issue Addendum/Corrigendum to Tender documents, to clarify, amend, modify and supplement or delete any of the conditions, clause or items stated therein. Each Addendum / Corrigendum shall form part of the original invitation to Tender. Bidders/Contractors are, therefore, advised to visit CPP portal to ascertain any modification/corrigendum issued in this regard.
 17. **The Director, NBT, reserves the right to accept/reject/cancel any or all the tenders without assigning any reason.**

Head (NCCL)
National Book Trust, India
E-mail: nccl.nbtindia@gmail.com

Evaluation Criteria / Presentation on QCBS Method**Evaluation Criteria:**

A. The Bidders/Applicants should fulfill the following eligibility criteria:				
Sl. No.	Eligibility Criteria	Minimum Marks	Maximum Marks	Documents to be submitted
1.	<p>The Bidder should be a registered proprietorship/partnership firm/LLP/Pvt./BOI/AOP/Other registered firm registered in India having an experience of minimum 05 (five) years. The experience will be considered from the date of Registration of the Firm in India with concerned Authority.</p> <p>NOTE: 01 (One) additional mark will be awarded for each additional year experience, to a maximum of 05 marks.</p>	01	05	Certified copy of registration (Partnership Deed/MOA/AOA/COI/Bylaws, etc.).
2.	<p>The firm should have satisfactorily completed works with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. in the similar field** in last 3 years up to 31 March 2024 (as per Annexure-A) as per following:</p> <p>i) Any three similar works during last 03 (Three) years <u>each of value not less than Rs.50.00 lakhs</u>. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</p> <p>OR</p> <p>ii) Any two similar works during last 03 (Three) years <u>each of value not less than Rs.70.00 lakhs</u>. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</p> <p>OR</p> <p>iii) One similar work during last 03 (Three) years of <u>value not less than Rs.90.00 lakhs</u>. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.</p> <p>**Similar work/ field means: Designing/Fabrication/Construction of Events Corners, Pavilions in open areas, installation of electrical fittings, PA system.</p> <p>NOTE: 01 (one) additional mark will be awarded for each additional completed work subject to a maximum of 10 marks.</p>	05	10	<p>1. Copy of completion certificate issued by Central Govt. Organization, State Government Organization, PSUs and Autonomous Body must be submitted in technical bid.</p> <p>2. Summary list of Completion certificates on Letterhead, must be attached.</p> <p>3. Clear Photographs of executed work/projects in colour should be enclosed.</p>

3.	Certified copy by Chartered Accountant as per Annexure-B showing average turnover of Rs.1.00 crores or more, in last 3 financial years. Documentary Proofs need to be submitted. NOTE: 01 (one) additional mark will be awarded for each additional turnover per crore subject to a maximum of 10 marks	05	10	1. Audited Balance Sheet & Profit and Loss Account duly certified along with Income Tax Return. 2. CA Turnover Certificate as per Annexure-B
4	The firm should have a fully functional inhouse manufacturing workshops of Metal and Wood works, with Paint shop infrastructure, large and secured assembly space. The firm should have associate partners for (a) good quality Digital prints with multiple minimum 4 feet wide printers & flatbed printers, (b) Furniture, (c) A/V equipment rentals, (d) Lights & Electricals.	05	05	Photographs/video of the warehouse with the mentioned items to be attached and also shown during Presentation.
Total (A)		14	30	
B. Evaluation Sheet:				
Interaction/Presentation will be evaluated by the approved Committee as per the Evaluation Sheet attached.		25	40	Bidder will be required to present himself/herself before the Committee.
Total (B)		25	40	
C. Financial Bid				
L1 – 30 Marks L2 – 27 Marks L3 – 24 Marks L4 – 21 Marks L5 – 18 Marks L6 – 15 Marks L7 – 12 Marks L8 – 9 Marks L9 – 6 Marks L10 – 3 Marks		03	30	
Total (C)		03	30	
Total (A) + (B) + (C)			100	

NOTE:

- It is important for each party **to qualify at least the minimum marks in each category** to be eligible for consideration in the next category of 'A', 'B' and 'C'.
- Hence, only those parties who qualify Category 'A', will be called for Presentation in Category 'B'. Only those parties who qualify Category 'B', will have their financial bids opened.
- The party who has the **maximum** marks out of 100 will be **selected**.

EVALUATION SHEET BASED ON INTERACTION / PRESENTATION

S. No.	Name of the Bidder(s)	Interpretation of Content	Photo+Video of warehouse with materials which also shows the name of the firm)	Quality of Presentation in Digital Format Walkthrough	Way of presenting and knowledge of venue	Methods and materials used to fabricate & install	Time plan for execution & Installation	Images/ videos of 3 similar exhibitions executed by the vendor	Any special Inputs by the Bidder(s)/ Innovation	Total Marks (out of 40 marks)
		(8)	(5)	(8)	(2)	(4)	(5)	(3)	(5)	
1.										
2.										
3.										
4.										
5.										

NOTE

- A.** Eligible bidders (achieving at least 14 marks in Evaluation Criteria A) will be called for Interaction/Presentation on a date which will be intimated via phone/e-mail. Only eligible Firms, as per tender criteria, are required to attend the same.
- B.** The Interaction/Presentation needs to be shown in Digital format. A print copy is also required to be submitted, in addition to the soft copy of the Presentation for official records.
- C.** All financial costs against the items mentioned/shown in the Presentation should be included in the Financial Bid submitted. Any additional cost beyond the BoQ of the financial bid (item wise) may not be accepted.
- D.** Only two representatives from each Firm will be allowed inside the Presentation room. Additional personnel other than two at the time of Presentation will incur deduction of marks.

SCOPE OF WORK

(Specifications of Work for Designing and Fabrication of Children's Pavilion)

NOTE: Please Refer to the 2D Layout of Children's Pavilion at Annexure-I

Zone – A				
No.	Particulars	Specification	Qty	Annexure
01.	Stage	Size – 32ft. x 16ft. x 2ft. Floor – Raised Flooring / wooden platform of 85 mm/ 3.30 inch with Laminated Brand-new printed carpet onboard corner finish with ramp on one side.	1	-
02.	Centre backdrop	Backdrop (16x8ft) – Rounded Rectangle shaped wooden wall with fixed LED wall screen (8x8ft) in the backdrop with Masking (With operator) P5 – Back support connectivity with multi cam setup, USB connectivity and laptop for insertion for AV's and TV's, sound system and stage fold back speakers of 400-watt, sound mixing, console and cables with wires and two power points	1	Refer Annexure - II
03.	Left side Backdrop	Wooden tree on left side of stage with Cut-out of letters of Hindi and English alphabet in place of leaves	1	Refer Annexure - II
04.	Right side Backdrop	Wooden round shape designer bookshelf (as per design)	1	Refer Annexure - II
05.	Lighting	LED lights (18 watt) on self-leg light stand (Truss for lights on top of the stage)	10	-
06.	Plastic Ball	Glowing Globe LED hanging plastic balls (hanging on truss at stage)	15	III
07	Complete PA system	Good/reputed brand like, Philips/Sony/JBL with Technician/Operator and Helper	1	Annexure-F
		A. Console – Digital Audio Mixer Console 16 channels (Yamaha / A&H / Avid S6L) with laptops and DI Boxes required connecting cables for equipment.	6	
		B. Speakers 400–500 watt RMS Top Speakers & Bass (L-Acoustics, JBL/D&B or equivalent) with Amplifier & other connecting equipments – as per venue & stage width.	16	
08.	Podium	Wooden podium as per design	1	IV
09.	Stationary Store	Store of size 6mtr.x2mtr. (behind the stage) Door with lock and 2 Steel Almirah (full size) with proper locking system	1	Refer Annexure-I
10.	Refreshment Store	Store of size 6mtr.x2mtr. (behind the stage) Door with lock and 2 Wooden Table	1	Refer Annexure-I

Zone – B

No.	Particulars	Specification	Qty	Annexure
01.	Officer In-Charge Cabin	Cabin of size 10mtr.x3mtr. Arrangement of 9 LED Lights of 9 watts, 2 power point (each of 5-15 Amp), 1 executive sofa set (2-seater), 3 executive sofa set (1 seater) – (Laminated neat and clean sofa set, 1 Glass Centre table, 1 cushioned armed chair, 1 executive wooden table, 1 Dustbin, 1 new Almirah (Big) and Door with lock	1	Refer Annexure-I
02.	VIP Lounge	Size 4mtr.x3mtr. 4 Sofa (3-seater), 2 Sofa (2-seater) & 2 Glass Centre Table, 1 Dustbin	1	Refer Annexure-I
03.	Tea/Water	Size 3mtr.x2mtr.		Refer Annexure-I
		a. Tea/Coffee dispenser (100 cups/day with paper cups)	1	
		b. Water dispenser (60 lt. per day with paper cups)	1	
		c. 1 Wooden Table and 2 Chairs		
04.	Outside wall	Wall made with mix of 18 mm, 12 mm branded plywood 8 ft height, 8ft (L) x 4ft (H) LED screen fixed in one wall in centre for relay of the live session happening on stage	13	Refer Annexure-I

Zone – C

No.	Particulars	Specification	Qty	Annexure
01.	Wooden Tree	Wooden tree (8ft height) with green paper leaf on top branches and plain lower branches for hanging written paper leaf by children	1	V
02.	PVC Big Sky Balloon	Balloon with branding and tied up on the top of wooden tree. Total height of tree + balloon not to exceed 12 ft height	1	VI
03.	Puzzle Mania	a. Size 6mtr.x4mtr. board with magnetic puzzle	1	VII
		b. Size 6mtr.x4mtr. board for Scramble word search	1	
04.	Little Authors' wall	Size 4mtr.x2mtr. Wall with 20 hooks having 10 durable threads (from end to end) and 200 child friendly designed wooden clips for hanging of paper.	1	VIII
05.	Book Reading Corner	Size 6mtr.x3mtr.		
		a. Child friendly designed wooden book racks	20	IX
		b. Child-friendly design stool/cubes/ chairs/beanbag	15	X
		c. One wall with wooden hooks (12 inch) for placing books	20	XI
		d. Cubes (1 ft x 1 ft). Each placed on top of each other. Graphic to be shared later.	04	XII
06.	Outside Selfie stand	Selfie stand and as per design	1	XIII

Zone – D

No.	Particulars	Specification	Qty	Annexure
01.	Gate	Size 8mtr.x4mtr. Book shaped backlit gate (as per design)	1	XIV
02.	Doodle wall	Size 3mtr.x2mtr.x1mtr.		
		a. 3mtr.x 6ft and 2mtr. x6ft sheets 25 sheets of each size	50	XV
		b. Pencil-shaped stand with wooden hooks to hang 5 colour buckets	1	XVI
03.	Calligraphy & Handwriting Corner	Size 3mtr.x1mtr.x1mtr. Wall for display Calligraphy papers One small height wooden table with 6 cubes	1	Refer Annexure-I
04.	Face Tattoo Zone	Size 3mtr.x3mtr.x1mtr. One small height wooden table with 6 cubes	1	Refer Annexure-I
05.	Puppet making corner	Size 4mtr.x3mtr.x3mtr. Two small height wooden table and 6 cubes	1	Refer Annexure-I
06.	Art & Craft Corner	Size 4mtr.x3mtr.x1mtr. Two wooden table and 2 chair	1	Refer Annexure-I

07.	Outside Selfie stand	1. I Love Children's Kingdom selfie stand	1	XVII
		2. One selfie-stand as per design	1	

Zone – E

No.	Particulars	Specification	Qty	Annexure
01.	Gate	Size 8mtr.x4mtr. Round shaped backlit gate as per design	1	XVIII
02.	Registration Desk	Size 3mtr.x3mtr. One wooden table and 2 chairs	1	Refer Annexure-I
03.	NCCL Office	Size 4mtr.x3mtr. Two wooden table, 6 chairs, 2 Centre Table and 1 Almirah with lock	1	Refer Annexure-I
04.	Green Room	Size 4mtr.x3mtr. Two wooden table with 6 chairs and Door with lock. Graphic on outside door	1	Refer Annexure-I
05.	Book Bioscope	Bioscope with stand (content will be shared later)	1	-

Zone – F

No.	Particulars	Specification	Qty	Annexure
01.	Fence	Pencil shaped wooden fence (size 35 mtr.)	1	XIX
02.	Seating area	1. Child friendly designed latest brand-new printed Carpet	120 sq m	-
		2. Colourful cubes	50	-
03.	Camera Zone	Riser for cameraperson approx. 1mx1mx1m with masked cloth	1	Refer Annexure-I

Other Items

No.	Particulars	Specification	Qty	Annexure
01.	Walls	Walls on all sides made with mix of 18mm, 12mm branded plywood 8 ft. high Putti & paint finish on all gates and walls.	512 sq m	Refer Annexure-I
02.	Floor	4 inch platform with strong base to support/resist weight of the fixture on complete Children's Pavilion	520 sq m	-
03.	Outside Backlit wall	Backlit branding on a good quality flex of 4ft width x 8 ft height on wall facing outside passage (5 at Zone B&C, 1 at Zone D and 1 at Zone E)	7	-
04.	Carpet	Brand new carpet (Child friendly design printed) on the base of pavilion (design to be different from seating area)	520 sq m	-
05.	Lights	a. Branded LED lights fixed in the roof with necessary wiring connection	150	-
		b. Branded adjustable arm LED lights for branding with necessary wiring and connection	50	
06.	Curtain	Curtain for NCCL office (colourful & child friendly design print)	1	-
07.	Chairs	a. Cushioned armed chairs (white) for Dias	10	-
		b. Revolving chairs	15	
08.	Dustbin	a. 50 Litre with Lid (Animal shaped design)	5	XX
		b. 10 Litre with Lid	10	
09.	Fascia/ lettering	On each activity corner and segment	18	-
10.	Backlit letters	3D cut acrylic backlit letters 18 inch height (16+7 characters). On the top corner at Zone B & C. Text should say 'Children's Kingdom' and '#NDWBF-2025'	2	Refer Annexure-I
11.	Hanging toys	Soft toys hanging from the roof of the Children's Pavilion in zone C & D		-
12.	Paper streamers	Child friendly paper streamers and balloons		-
13.	Book covers	Hanging book covers over reading corner zone		-
14.	Paper Leaves	Coloured art & craft paper (leaf-shaped) in different colors - 200 leaf with thread		-

15.	Cut-out of letters	Letters of Hindi & English alphabets hanging from the tree on the stage		-
16.	A4 size sheets	Colourful designed A4 size sheets for having with clips in Zone C – 1000 sheets	1000	-
17.	Wooden stand	Doodle Stand with graphics	4	XXI

GENERAL TERMS AND CONDITIONS

1. **Parties**: The parties to the contract are the Bidders, to whom the work has been assigned, and the NBT through its Director.
2. **Address**: For all purposes of the contract including arbitration thereunder, the address of the Bidders mentioned in the Bid(s) shall be final unless the Bidders notifies a change of address by a separate letter sent by registered post with acknowledgement due to NBT. The Bidders shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
3. **Bidders**: The term Bidders shall mean company, firm or party to whom the contract is awarded, and their heirs, legal representative, assigns and successors.
4. **Specification of work**: The Specification of work shall mean the specification of work as specified and forming part of this Contract.
5. **Priced Schedule of Quantities**: Priced Schedule of Quantities shall mean the schedule of quantities duly priced with the accepted quoted rates of the Bidders.
6. **Bid(s)**: The entire set of Bid(s) paper issued to the Bidders should be submitted fully priced and also signed on the last page together with signature on each page. Signature will indicate acceptance of the Tender terms by the Bidders. NBT reserves the right to summarily reject a bid where the /tender documents are not signed by the Bidder
The schedule of quantities shall be filled in as follows:
 - i) The “Rate” column to be legibly filled using Ball pen or typed both in numerical / figures and in words.
 - ii) Amount column to be filled in for each item (rate per unit as well as total amount for required quantity)
 - iii) All corrections are to be signed and attested.
 - iv) In case of any errors / omissions in the quoted rates, the rates given in the Bid(s) marked “original” shall be taken as correct rates. No modifications, writings or corrections can be made in the Bid(s) papers by the Bidders.
7. **Signing of Bid(s) Documents**: Individual signing the Bid(s) or other documents connected with contract must specify whether he/she signs as:
 - (a) A sole proprietor of the concern or constituted attorney of such sole proprietor;
 - (b) A partner of the firm, if it be a partnership firm, in which case he/she must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - (c) Director or a principal officer duly authorized by the Board of Directors of the Company.

NOTE:

- (i) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the Bid(s).
- (ii) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the Bid(s) and all other related documents must be signed by all partners of the firm.
- (iii) A person signing the Bid(s) form or any documents forming part of the Bid(s) on behalf of another person should have an authority to bind such other person and if, on enquiry it appears that the person so signing had no authority to do so, the Director, NBT without prejudice, shall cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- (iv) The Bidders should sign and affix his/her firm's stamp at each page of the Bid(s) and all its Annexures as the acceptance of the offer made by the Bidders will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS NOTICE INVITING BID(S).
- (v) Any correction, mutilation or overwriting in figures of rates must be supported by signature of the Bidder; otherwise the quotation will not be considered.

8. **Rates Quoted:** The Bidders should quote their rates on Central Public Procurement Portal (e-procurement) only as per its terms and the quoted rates for each items should be inclusive of GST. No extra payment apart from the quoted rates in Chapter-7 (Tender Form – Financial Bid) will be made by NBT.
9. **Opening of Bid(s):** The Bidders is at liberty either in self **or** through an authorized representative (**not more than one**) to be present at the opening of the Bid(s). The representative attending the opening of the Bid(s) on behalf of the Bidder should bring with him/her a letter of authority from the Bidder and proof of identification.
10. **Criterion for Evaluation of Bid(s):** NBT will examine the Bid(s) to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the Bid(s) are generally in order. A Bid determined as not substantially responsive will be rejected by NBT and will not subsequently be made responsive by the Bidders by correction of non-conformity.

Based on the qualification criteria specified in **Chapter–2**, the evaluation of all responsive tenders will be made first on the basis of technical and commercial information furnished in the Chapter. **The representatives of NBT shall have the authority to inspect the godown(s) and office(s) of the Bidder to adjudge the capability of his claim in executing the job. If it is felt that the Bidder does not have the capability to carry out the specified job, then in such an event, NBT reserves the right to reject the bid on technical grounds. The decision of NBT in this regard would be final and binding. The date of opening of Financial bids of only those Bidders, whose technical bids are found to be in order as per the technical parameters set by NBT at Chapter–5, shall be conveyed to the successful bidders.**

It must be kept in view that the no decision will be given by the Bid(s) Evaluation Committee. Any inferences drawn during the meeting of this committee by the Bidders or their representatives will be their own view and NBT will not be responsible and will not abide by the same. The reasons for selection or rejection of a particular Bid(s) will not be disclosed. **The award of work will be further subject to the specific terms and conditions of the contract given in Chapter–5.**

11. **Communication of acceptance/right of acceptance:** The successful Bidder will be informed of the acceptance of his/her tender in writing. Necessary instructions regarding the amount and time provided for security deposit, if any, will be communicated.
12. **Performance Security:** The bidder shall submit the Performance Security equal to 5% of the basic value of contract in the form of Demand Draft or through RTGS/NEFT (as per details mentioned at page No.5) to NBT within three days from the date of issue of offer letter for contract. **The final Work Order will be issued only after the Performance Security Money is submitted by the successful Bidder.** The Performance Security will be forfeited by NBT in the event of breach or negligence or non-observance of any condition of contract or in case the fabrication is delayed beyond the period stipulated by NBT. The Performance Security money so deposited will be retained till conclusion of the Fair and refunded at the time of the full and final payment **without any interest.**
13. **Force Majeure:** Neither party shall be in default if a failure to perform any obligation hereunder is caused solely by supervening conditions beyond that party's reasonable control, including acts of God, natural calamities, civil commotion, strikes, acts of terrorism, labour disputes, government or public authority's demands or requirements, etc.
14. **Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in case of a company the passing of any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified; NBT shall have the power to terminate the contract without previous notice.
15. **Breach of terms and conditions:** In case of breach of any of terms and conditions mentioned above, the Competent Authority of NBT will have the right to cancel the work order/job without assigning any reason thereof and nothing will be payable by NBT in that event and the Earnest Money Deposit and Performance Security shall also stand forfeited. Besides this, the Bidder will also be liable to be debarred/blacklisted from participating in the tendering process of NBT in future, and/or be fined.

16. **Subletting of work:** The Contractor shall not assign or sublet the work/job to any other person or party. In such case, NBT will impose penalty as it deems fit and such Contractor(s) will be blacklisted/debarred from applying to any future bid/Tender of NBT.
17. **Arbitration:** If any difference arises concerning this contract, its interpretation or the payment to be made thereunder, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision. NBT shall reserve right to nominate sole Arbitrator. Such request shall be accompanied with a nominated panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under Law, another Arbitrator shall be appointed in the same manner from among the nominated panel of three persons to be submitted by the claimant. The arbitration proceedings shall take place at New Delhi and shall be conducted in English. The provisions of Arbitration and Conciliation Act, and the rules framed thereunder and in force shall be applicable to such proceedings.
18. **Legal jurisdiction:** The agreement shall be deemed to have been concluded in the National Capital Territory of Delhi and all obligations hereunder shall be deemed to be located at the NCT of Delhi, and the Courts within NCT of Delhi only will have jurisdiction to the exclusion of all other Courts.
19. NBT reserves the right to pre-inspect the provided/installed items at site and if not found in good physical condition may discard or reject without assigning any reason thereon.
20. **The Director, NBT, reserves the right to accept/reject/cancel any or all the tenders without assigning any reason.**

CONDITIONS SPECIFIC TO THE CONTRACT

1. The Offer Letter for acceptance of the work will be issued to the successful bidder after the approval of the Competent Authority of NBT and the final work order will be issued 15 days before start of the fair.
2. After award of the contract, the Contractor shall, at his/her own cost, set up an office with sufficient staff, near the NBT's Fair Office at the Fair site to be manned round the clock **from 29 January to 9 February 2025** and with the facility of a telephone and other communication equipment, details of which should be made available to NBT office. The Contractor shall also **provide the details of technical and non-technical personnel to be deployed during event on their Company's letterhead** for various works during the entire period of the Fair who will report to Officer-In-Charge of the respective Halls. The details of personnel has to be shared with NBT in advance.
3. Incomplete Bid(s) are liable to be rejected. It means Tenderers should quote for all items. If any item is missed or not quoted then its value will be considered as "ZERO" and the Bidders will have to provide that item/facility free of cost.
4. The items given in the specification of work are approximate. Requirement of quantity / items mentioned in the schedule may increase or decrease as per the decision of the Competent Authority of NBT and no claim in this regard shall be entertained. If considered necessary, any item could be dropped completely.
5. When deemed necessary, NBT may seek clarification on any aspect from the Bidders. However, that would not entitle the Bidders to change or cause any change in the rates or any part of the Bid(s). NBT may, if so desired, ask the Bidders to give presentation for the purposes of clarification of the Bid(s). All expenses for this purpose as also for preparation of documents and other meetings will be borne by the Bidders.
6. The Bidders, in their own interest, are advised to inspect the site and see its physical condition before submitting Bid(s) at their own cost.
7. NBT will open the Bid(s) in the presence of the Bidders or their authorized representatives, who may choose to be present at the following location:

National Book Trust, India
5, Institutional Area, Phase-II, Vasant Kunj
New Delhi – 110 070

8. The successful Bidder(s) would be handed over the site for construction of work **03 days before commencement of the Book Fair as per the requirement of work** and they should start the work immediately.
 9. The successful Bidder(s) must complete the work satisfactorily latest **by 6:00 p.m. on 31 January 2025** and handover the Completion Certificate of Children's Pavilion to Head(NCCL)/Officer In-charge.
 10. The Contractor(s) shall engage technically qualified personnel in sufficient numbers for executing the work and NBT reserves its right to call for the details of staff so engaged by the Contractor.
 11. Performance Security amount shall be liable to be forfeited and the Contractor will also be blacklisted from future work of NBT. In case the Contractor(s) fails to complete the job within the stipulated time **or** if the job is not done satisfactorily as per the specifications.
 12. **Insurance:** It will be the sole responsibility of the Contractor(s) to take a comprehensive insurance cover against fire, damage, pilferage, etc., at his own cost and submit the copy of such insurance policy documents to NBT at the time of handing over the constructed site after completion of work. The Contractor should take necessary precautions to safeguard against possible hazards/accidents. NBT shall not be liable to pay any additional amount to the Contractor in case of any accident/mis-happening and loss to the items/equipment/facility of the Contractor in case no insurance cover is taken by the Contractor during the NDWBF-2025. In case of Contractor did take/not take the insurance cover, NBT, India shall not be liable for any loss/damage/hazard/accident/claim happens during the NDWBF in any case.
 13. The Contractor shall indemnify and keep NBT indemnified against all losses and claims for injuries or damage to any persons or any property whatsoever which may arise out of or in consequence of fabrication and maintenance of works and against all or in relation thereto.
- 13.1 Before commencing execution of the work, the Contractor shall, without in any way limiting his obligations and responsibilities under this condition, obtain and deposit with NBT, Contractor's "All Risk Policy" Insurance policy with the beneficiary as "National Book Trust, India", and also insure against any damage, loss or injury which may occur to any property or to any person (including any employee of NBT) by or arising out of carrying out of the Contract.

14. **Liquidated Damages:** In case of failure to complete the job in time, NBT shall impose a penalty of Rs.10,000/- per hour apart from legal action, which NBT may deem fit. The Bidders may also be blacklisted for future work. In such a situation, NBT shall have the right to make alternate arrangement for completion of the work through some other Bidders of its choice. In that event, the Performance Security Deposit amount will also be forfeited.
Considering the above fact, both the parties agree that timely completion is essence of the contract.
15. Dismantling of the structures should begin only after written permission from the Officer-In-Charge. If it is done without prior permission and loss of any material or property, on the basis of complaint, if any, is brought to the notice of the Officer-In-Charge, the Bidders will be liable to compensate to the value of loss thus incurred.
16. During the period of construction/equipment/fitting, the Contractor(s) shall have to make own arrangement for facilities at Book Fair Ground such as water, electricity, security etc.
17. The Bidders should insure his inventory at his own cost. In the event of any accident during the execution of work or during the period of the Fair, the Contractor(s) shall not be entitled to any compensation or claim from NBT, India for any loss to his personnel, articles, dead stock, furniture, fixtures, etc. on account of natural calamities/riots or any other reason, whatsoever.
18. **The Contractor(s) will be responsible for the up-keep and maintenance of the entire structure/equipment/fittings till the end of the Fair, for which no extra payment shall be made. Breakage and damages, if any, should immediately be replaced / repaired without any extra cost.**
19. 50% part payment of the total value quoted in the Financial Bid will be made to the Contractor(s) during the Fair, **after the physical verification done by the Officers of NBT.** The balance payment shall be made at the Headquarters along with Performance Security **without any interest** on successful completion of Book Fair on production of the bill. If any deficiency/shortcoming noticed on account of contractor's obligations during the fair is reported by Project In-Charge, the consequential penalty will be imposed during the final settlement of bill(s).
20. Bidders should ensure that all electrical equipment, P.A. systems installed are working in order. If there is a power failure at the time of inauguration/other programmes or if the P.A. system/mike/microphone/speaker does not work at the time of inauguration/other programmes due to any reason, then 20% of the amount of electrical bill shall be deducted as penalty. Hence, Bidders should take appropriate measures to avoid such situation.
21. The successful Bidder must obtain the **Local Casual GST Number** of the concerned State on its own for the maximum period covering the duration of the Book Fair so that compliance in all respect could be completed and **Local Casual GST Number** of both (Bidder as well as NBT) of the particular State should also be mentioned on the final bill / tax invoice submitted to NBT after conclusion of the Book Fair.
22. **TDS under Income Tax and TDS under GST shall be deducted at source as applicable under the Rules. Permanent Account Number (PAN) allotted by the Income Tax Authorities must be attached without which the Bid is liable to be rejected.**
23. **In addition to other payment clause of this tender/agreement documents, NBT shall make the payment of Invoice net of taxes (excluding GST subject to TDS deduction) and GST shall be payable only after showing such invoice in NBT GSTR-2A and GSTR-2B of GSTIN Portal.**
24. **Permanent Account Number (PAN) and GST Number together with NBT's GST must be printed on Party's Bill/Invoice while submitting for release of payment.**
25. NBT reserves the right to accept or reject any or all Bid(s), and to annul the Bidding process at any time prior to the award of the contract, without thereby incurring any liability to the affected Bidders on the grounds of NBT's action.
26. **Only those Bidder(s), who have sufficient stock/quantity of assets/infrastructures/equipment/materials/items as per Chapter-2 and Chapter-7 to complete the job, are requested to apply.**
27. **NBT reserves the right to have pre-inspection of the Godowns/Premises/Offices of L-1 Bidder(s) before awarding the work for assessing the capacity/stock of assets/ infrastructures/equipment/materials/items, the Bidder(s) have. During the inspection if the stock not found in good physical conditions as per our requirement, NBT may discard or reject the Bid of the L-1 Bidder(s) without assigning any reason thereon.**
28. **Selected firm has to prepare the architectural layout in 2D&3D format for Children's Corner to be fabricated/constructed through their designer and the same is to be submitted to the Head(NCCL) within a week from the date of issue of the Offer Letter.**
29. The Bidders will not be allowed to sublet the work to any other Bidders for providing any component during the Fair. Likewise, no co-sharing of the job will be permitted. In such case, NBT will impose penalty as deemed fit and such Contractor(s) can be blacklisted for any future bidding process of NBT.
30. **The decision of NBT with regard to all terms & conditions shall be final and binding.**

31. If, at any time during performance of the contract, the Bidders should encounter conditions impeding timely execution of the work, he/she shall promptly notify NBT in writing of the fact of delay, its likely duration and its causes. As soon as practicable, after receipt of the Contractor's notice, NBT shall evaluate the situation and may at its discretion extend the Contractor's time for performance.
32. **On conclusion of the Fair, the structure must be dismantled and the material removed by 11:59 p.m. on 9 February 2025.** This has to be ensured by the Contractor that the halls are cleared by the stipulated date and time otherwise the contractor would be liable to pay all the penalty/rent as imposed by ITPO to NBT and such penalty shall be adjusted by NBT from the Contractor's final bill/Performance Security or through legal action, if required.
33. In the event of items not being in required quantities or specifications, a penalty of 20% of the quoted rate of each delayed component will be imposed.
34. The quality of materials/items to be used for fabrication during fair should be in its conformity to the approved samples/model. Any deviation in quality will render the contractor liable to penalty as may be decided by NBT. The decision of NBT in this regard shall be final and binding on the Contractor.
35. **Item Inspection and approval at site: All the furniture and infrastructure to be provided shall be without any defect and should be scratch-less and stainless. The frames of the furniture should be either wooden or of stainless steel only. The samples of the furniture should be got approved from the NBT Officer In-Charge beforehand. In case of supply of sub-standard/defective material, furniture etc., the Officer In-Charge shall have the power to deduct/recover full amount of the respective items against the payments due to the Contractor. All the items to be used must be got approved from NBT.**
36. **Validity of the Bid/Contract:** The contract may be extended for another 02 years with successful L1 bidder for NDWBF (2026 & 2027) on the same terms and conditions on mutual agreement on the same rate on the basic of performance and quality of work. The design will be accepted by the party as per decision of the approved committee. If area of the stall fabrication increases or decreases, the rate will be changed proportionately.
37. **The Director, NBT, reserves the right to accept/reject any or all the tenders without assigning any reason.**

PARAMETERS FOR EXECUTING THE WORK (TECHNICAL BID - QUALIFICATION CRITERIA)

The Tenderers/Bidders are requested to enclose the following documents with the Technical Bids and are strictly advised not to enclose irrelevant documents along with the technical bids:

1. Earnest Money Deposit (EMD) for Rs.1,75,000/- should be enclosed with the Technical Bid.
2. **The bidder document should be properly indexed with page numbers.**
3. The firm has to declare the Company profile such as partnership deed/proprietorship/company/MOA/AOA/Bylaws, etc. (copy of proof must be enclosed).
4. The firm should have satisfactorily completed works with Central or State Government or Public Sector Undertakings/Autonomous bodies of Govt. of India, State Govt. in the similar field **(**)** in last 3 years up to 31 March 2024 **(as per Annexure-A)** as per following:
 - i) Any three similar works during last 03 (Three) years each of value not less than Rs.50.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.
OR
 - ii) Any two similar works during last 03 (Three) years each of value not less than Rs.70.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.
OR
 - iii) One similar work during last 03 (Three) years of value not less than Rs.90.00 lakhs. Copies of Work Order with detailed specification of items and scope of works (preferably BoQ) to be executed along with Completion Certificates must be enclosed.

() Similar work/field means: Designing/Fabrication/Construction of Events Corners, Pavilions in open areas, installation of electrical fittings, PA system.**
5. Certified copy by Chartered Accountant as per **Annexure-B** showing average turnover of Rs.1.00 crore or more, in last 3 Financial Years. **Documentary proofs need to be submitted.**
6. The Bidder should have **engaged an electrical supervisor**, who possesses a valid electrical supervisor license issued by the Chief Electrical Inspector of a State or any other competent authority to undertake the electrical work properly. A copy of the license of the supervisor should be attached with the Tender Document. **An undertaking should be provided on the Company's letterhead stating that the Company has engaged the services of the electrical supervisor.**
7. **Audit Report and Audited copies of Annual Accounts i.e., Balance Sheet, Profit & Loss Account, Annexures, etc.** of last 3 Financial Years should be enclosed.
9. Self-attested copies of the **Income Tax Returns/Acknowledgements of last 3 Financial Years** should be enclosed.
10. Self-attested copies of **Registration under GST Act and GST Return for the last quarter of the Financial Year 2023-24 (Form 3B & GSTR 1, etc.)** should be enclosed.
11. Self-attested copy of **PAN card**.
12. An **Affidavit of Rs.100/-** duly signed and stamped by Notary stating that the firm has not been debarred or blacklisted by any Government, Quasi Government, PSU or Autonomous Organization is required to be enclosed (Photocopy of the affidavit will not be accepted). The issue date of Affidavit should not be older than one month from the last date of submission of the Tender document, If found, the technical bid will be rejected. It may also be ensured that Affidavit submitted with this bid/tender may not be submitted with the other bids and the original copy of the Affidavit is required to be submitted to Head(NCCL) after assigning the offer letter.
13. The details on Company's letterhead of the person signing the Tender document must be provided with ID proof in the following format with attestation by one or more partners/Board of Director, in the format of an **Annexure III**.
14. Details of personnel, who would be deployed during event on Company's letterhead should be enclosed. The details should specify technical and non-technical strength.
15. **Each and every page of the Tender document should be signed and stamped by the Tenderer.**
16. The Bidder must submit an Undertaking **(Annexure-C)** on its Company's Letterhead stating that all works related to designing and fabrication of Children's Pavilion, electrification (including wiring/cabling with properly taped and markings), etc. are done as per terms and conditions and as per the specifications of the Tender. The undertaking is required to be submitted to the Officer In-Charge of the Fair after completion of the work and before start of the book Fair. In case of any accident or untoward incident, the Bidder will be held solely responsible.
17. Integrity Pact Undertaking on Firm/Company's Letterhead as per **Annexure-D**.

18. NBT reserves the right to call any additional paper/document which the party has in possession but hasn't enclosed with the Tender document.

UNDERTAKING

1. I/We undertake that I/We have carefully studied all the terms and conditions and understand the parameters of the proposed work of NBT and shall abide by them.
2. I/We further undertake that all the information given in this tender are true and correct in all respects and I/We hold the responsibility for the same.

(Signature of the Bidder with stamp of the firm)

Date : _____

Place: _____

**FINANCIAL BID – (SPECIFICATION OF WORK/BILL OF QUANTITY)
For Designing and Fabrication of Children's Pavilion**

NOTE: Please refer to Chapter 3 (Scope of Work) and Annexure I to XXI

S. No.	Specification	Qty.	Rate per Unit	Total in INR
01.	Stage Size – 32ft.x16ft.x2ft. Floor – Raised Flooring/ wooden platform of 85 mm/ 3.30 inch with Laminated Brand-new printed carpet onboard corner finish with ramp on one side.	1		
02.	Backdrop (16x8ft) – Rounded Rectangle shaped wooden wall with fixed LED wall screen (8x8ft) in the backdrop with Masking (With operator) P5 – Back support connectivity with multi-cam setup, USB connectivity and laptop for insertion for AV's and TV's, sound system and stage fold back speakers of 400-watt, sound mixing, console and cables with wires and two power points. Wooden tree on left side of stage and Wooden round shape designer bookshelf on the right side.	1		
03.	Glowing Globe LED hanging plastic balls (hanging on truss at stage)	15		
04.	Complete PA system – Good/reputed brands like, Philips/Sony/JBL with Technician/Operator and Helper			
	a. Console – Digital Audio Mixer Console 16 channels (Yamaha / A&H / Avid S6L) with laptops and DI Boxes required connecting cables for equipment.	1		
	b. Speakers 400–500 Watt RMS Top Speakers & Bass (L-Acoustics, JBL, D&B or equivalent) with Amplifier and other connecting equipment – as per venue and stage width.	6		
	c. Mikes – (8 fixed with stand and 4 cordless microphones, 3 Lapel/ head mic, 1 Podium mic) (Make Sennheiser / Shure/ AKG or equivalent).	16		
05.	Wooden podium as per design	1		
06.	Tree (8ft height) of wood /board with green paper leaf on top branches and plain lower branches for hanging written paper leaf by children	1		
07.	Thick material /PVC Balloon with branding and tied up on the top of wooden tree. Total height of tree + balloon not to exceed 12 ft height			
08.	Puzzle boards size 6mtr.x4mtr.	2		
09.	Walls on all sides of the Pavilion made with mix of 18mm, 12mm branded plywood 8 ft. height. Putti & paint finish on all the gates and walls	512 sq m		
10.	Floor – 4 inch platform with strong base to support/resist weight of the fixture on complete Children's Pavilion	520 sq m		
11.	Inside fence – Pencil shaped wooden fence (as per design)	35 m		
12.	Backlit branding on a good quality flex of 4ft width x 8 ft height on wall facing outside passage.	7		
13.	Brand new carpet (Child friendly design printed)	640 sq m		

14.	Lighting			
	a. Branded LED lights with necessary wiring & connection for well-lit Children's Pavilion	100		
	b. Branded adjustable arm LED lights for special zones with necessary wiring and connection	50		
	c. LED lights (18 watt) on self-leg light stand (Truss for lights on top of the stage)	10		
15.	Curtain for NCCL office (colourful & child friendly design print)	1		
16.	LED screen – 4 x 8 ft (masked inside wall)	1		
17.	Tea/coffee Dispenser 100 cups per day with paper cups	1		
18.	Water Dispenser 60 lt. per day of 20 lt. branded bottles (with paper cups)	1		
19.	Selfie cutouts as per design	3		
20.	Entry Gates made with mix of 18mm, 12mm plywood 4 x 8 ft (backlit), with putti & paint finish, and flex and vinyl as per design	2		
21.	Bioscope with stand and operator	1		
22.	50 Litre Dustbin with Lid (Animal shaped design)	5		
23.	10 Litre Dustbin with Lid (Animal shaped design)	10		
24.	3mtr.x 6ft and 2mtr. x6 ft Doodle art sheets - 25 sheets each size (design to be approved by NBT)	50		
25.	Vinyl / Fascia/ lettering on each activity corner and segment	18		
26.	3D cut acrylic backlit letters 18 inch height	26		
27.	Soft toys hanging from the roof of Children's Pavilion in zone C & D	15		
28.	Child friendly paper streamers and balloons	50		
29.	Hanging book covers ceiling on reading corner	20		
30.	Coloured art & craft paper (leaf-shaped) in different colors leaf with thread	200		
31.	Cut-out letters of Hindi & English alphabets hanging from the tree on the stage	50		
32.	Colourful designed A4 size sheets	1000		
33.	Doodle wooden Stand with graphics	4		
34.	Centre Glass Table	5		
35.	Wooden Table	10		
36.	Executive Wooden Table	1		
37.	Small Height Wooden Table	3		
38.	Executive Sofa Set (2-seater)	3		
39.	Executive Sofa Set (1-seater)	3		
40.	Executive Sofa Set (3-seater)	4		
41.	Cushioned chairs	15		

42.	Cushioned arm chairs	10		
43.	Revolving Chairs	15		
44.	Full Size Almirah	4		
45.	Child friendly designed wooden bookracks	20		
46.	Child-friendly seating – Stool/Beanbag/small chairs	15		
47.	Child-friendly colourful cubes for sitting	50		
48.	Door with lock	4		
49.	Hooks with durable threads (from end to end)	20		
50.	Child friendly designed wooden clips	200		
51.	Calligraphy sheets	100		
52.	Wooden hooks (12 inch) for placing books	20		
53.	Cubes (1ft x 1ft). Each placed on top of each other	04		
54.	Pencil shaped stand with hooks	1		
	TOTAL (for full duration of the event)			
	GST 18%			
	GRAND TOTAL			

ADDITIONAL ITEMS (for INTERNATIONAL CHILDREN'S FILM FESTIVAL Zone)

S. No.	Specification	Qty.	Rate per Unit	Total in INR
1.	Black Opaque Fire Retardant Fabric / Material (to cover the Film Festival zone from the top)	200 sq.m.		
2.	Walls on all sides of the Zone made with mix of 18mm, 12mm branded plywood 10 ft. high, with Putti & paint finish	150 sq.m.		
	TOTAL (for full duration of the event)			
	GST 18%			
	GRAND TOTAL			

I/We undertake to abide and be bound by the terms and conditions of the tender/contract.

Signature: _____

Name: _____

Designation: _____

Seal: _____

Date: _____

Place: _____

UNDERTAKING (LIST OF WORKS)
(To be submitted on Company's letterhead)

I/We _____ have done the works related to Designing and fabrication of Children's Pavilion in Hall 6 at various exhibitions/fairs as per the details given below:

Sr. No.	Name of the Government Agencies	Date of Work Order/Completion Certificate	Total Amount (Rs.)
1.			
2.			
3.			

Note: Copies of Work Order with detailed specification of items and scope of works to be executed (preferably BoQ) along with Completion Certificates must be enclosed.

Signature: _____

Name of the Firm: _____

Seal of the Firm: _____

Date: _____

Place: _____

TURNOVER CERTIFICATE

(To be submitted on letterhead of practicing Chartered Accountant)

TO WHOMSOEVER IT MAY CONCERN

We have verified the books of accounts and related record of M/s. _____
_____ situated at Address of the
Firm/Agency _____ and on verification of the
records, we hereby certify that average Turnover and net worth of this mentioned
entity/firm during the last three financial years which are as under:

Sl.No.	Financial Year	Turnover Rs. in lacs	Experience (Rs. In lacs)
1.	2021-22		
2.	2022-23		
3.	2023-24		
Total			
Average Annual Turnover of last three years			

Signature and seal of Chartered Accountant _____

Name & Seal of the Firm: _____

Membership No: _____

Firm Reg. No: _____

UDIN: _____

Place: _____

Date: _____

ATTESTATION

(To be submitted by the Bidder on their Company's Letterhead)

The details on Company's letterhead of the person signing the Tender document must be provided with ID proof in the following format with attestation by one or more partners/Board of Director.

1.	Name	
2.	Designation of the Person signing the Tender document	
3.	Contact No.	
4.	Specimen Signature	
5	Identity document attached	

Attested by

Signature: _____

Name of Contractor/Firm: _____

Seal of the Firm: _____

Date: _____

Place: _____

UNDERTAKING

(To be submitted on Company's/Firm's Letterhead)

I/We, _____ submit that all works related to designing and fabrication of Children's Pavilion, electrification (including wiring/cabling with properly taped and markings), etc. are done properly and as per terms and conditions and as per the specifications of the Tender. In case of any accident or untoward incident, I/We _____ will be held solely responsible.

Signature: _____

Name of Contractor/Firm: _____

Seal of the Firm: _____

Date: _____

Place: _____

INTEGRITY AGREEMENT

(To be submitted by the Bidder on their Company's Letterhead)

This Integrity Agreement is made at _____ on this _____ day of _____ 2024 BETWEEN NATIONAL BOOK TRUST, INDIA having its registered office at 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi-110070 (hereinafter referred as the 'Principal/Owner', which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns) And (name and address of the Individual/firm/Company (mention details of duly authorized signatory) hereinafter referred as the "Bidder/Contractor" and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns).

The pact essentially envisages an agreement between the prospective vendors/bidders and the buyer, committing the persons/officials of both sides, not to resort to any corrupt practices in any aspect/stage of the contract. Only those vendors/bidders, who commit themselves to such a Pact with the buyer, would be considered competent to participate in the bidding process. In other words, entering into this Pact would be a preliminary qualification. The essential ingredients of the Integrity Pact include:

- Promise on the part of the principal not to seek or accept any benefit, which is not legally available;
- Principal to treat all bidders with equity and reason;
- Promise on the part of bidders not to offer any benefit to the employee of the Principal not available legally.
- Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect to prices, specifications, certifications, subsidiary contracts, etc.
- Bidders not to pass any information provided by Principal as part of business relationship to others and not to commit any offence under PC/IPC Act;
- Bidders to disclose the payments to be made by them to agents/bidders or any other intermediary;
- Bidders to disclose any transgressions with any other company that may impinge on the anti-corruption principle.

2. Integrity Pact, in respect of a particular contract, shall be operative from the date of signing of the Integrity Pact by both the parties till the final completion of the contract. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

UNDERTAKING:

I/We (The Bidder/Contractor) do hereby confirm acceptance and compliance with the Integrity Pact as per the following terms of the Integrity Pact:

I/We (The Bidder/Contractor) do hereby confirm that the Integrity Pact is signed without any variation (or) modification.

I/We agree that Integrity Pact is deemed as part of NIT/Contract and we are bound by its provisions for the entire Pact as per above terms.

I/We declare that I/We have not paid and shall not pay any bribe to any officer of NBT for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of NBT asks for bribe/gratification, I/We shall immediately reply it to the Director, NBT.

In case, if I/We (The Bidder/Contractor) fail to honour the above conditions, NBT shall have absolute right to take action as per above terms of the Integrity Pact format.

FIRST PARTY

EDITOR(NCCL)

ON BEHALF OF NATIONAL BOOK TRUST, INDIA

5, Institutional Area, Phase-II, Vasant Kunj, New Delhi - 70

SECOND PARTY

OWNER/PROPRIETOR

WITNESSES:

1. _____
2. _____

1. _____
2. _____

TERMS & CONDITIONS OF PA SYSTEM

Truss and Scaffolding/Speaker Towers:

- The installed truss system should be ensured that it is rated for the total load to be installed.
- Truss pillars must be installed on stable and levelled ground, and all 4 outriggers of each leg must be used.
- Pillars must be free of any form of tilt.
- Ensure the speaker towers used are rated for the load being installed.
- Adequate support, counterweight, Ballast must be used to ensure Stability of the truss/scaffolding.

Console:

- The mix position should be located at in the centre of the Venue Floor. If this preference cannot be accommodated, notify site in-charge/department in advance. The distance from the front edge of the “base” stage must be set at Sixty to Seventy Feet (60-70') 18.28m – 21.33m.

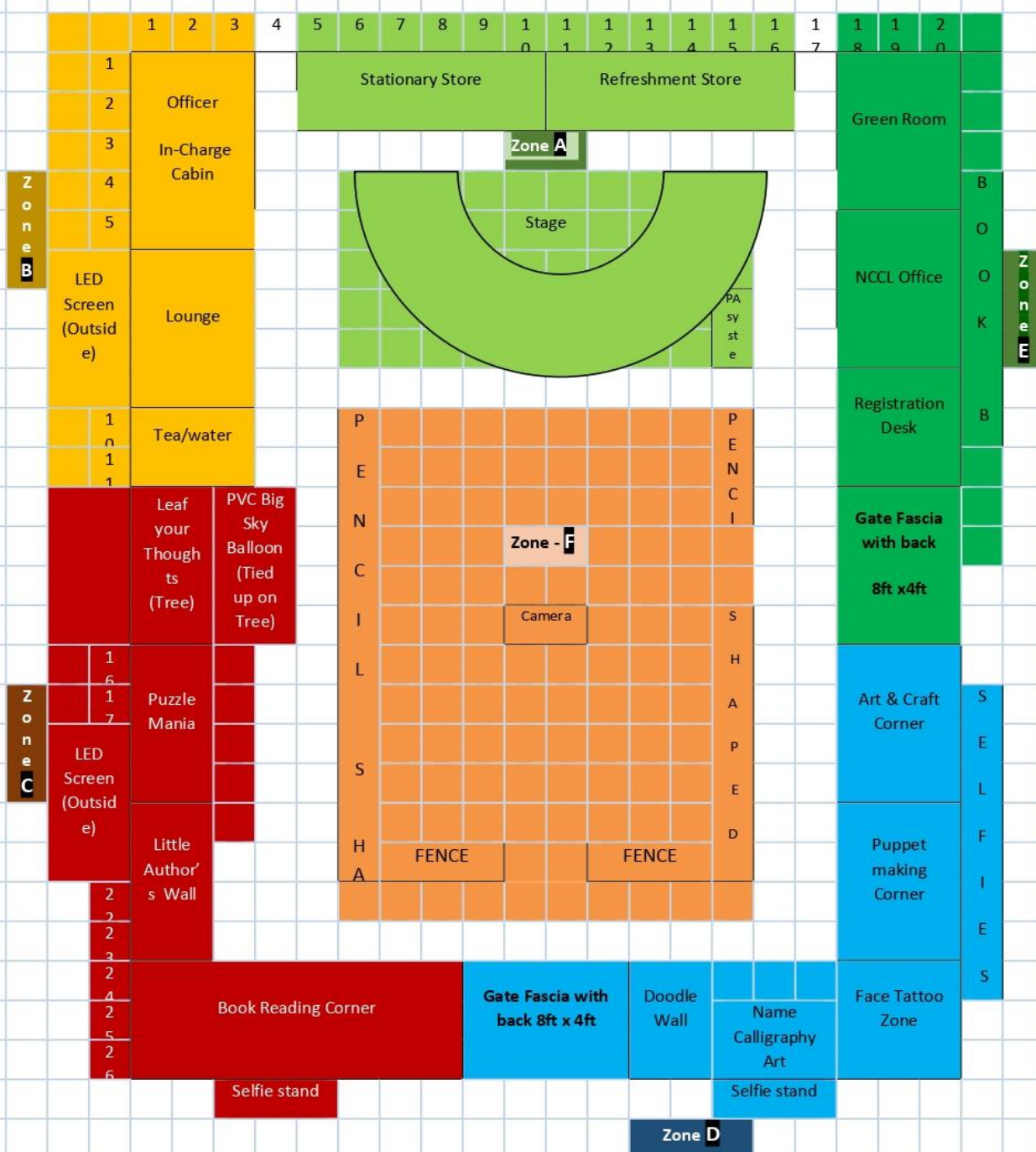
Main PA System:

- Complete concert grade full range PA system, flying Four/Three Way Line Array System in an LR + centre fill + out fills/ side hangs (wherever applicable) + sub configuration in (cardioid pattern) through matrix outs to provide ample, consistent coverage across the entire seating/ standing area.
- PA must be accompanied by qualified system tech to process and tune the PA prior to the bands arrival
- Recommended setup: 6 to 8 tops on each side (L+R) (total 12 to 16), 8 to 12 subs + front fills or as per venue/stage size.

Power:

- Have a qualified Electrician and generator operator on site from the time of Setup till the end of event
- All Power whether supplied in-house or via generator, is to be at the disposal of this event and available from the beginning of load in until the end of load out. Generator(s) will not be shared with the lighting rig or anything else.
- Any form of current leakage from cables, microphones etc. will be unacceptable, and will result in termination of the performance.
- Each service must be located via drop box at the designated stage spot.

CHILDREN'S PAVILION GROUND LAYOUT AREA - 26m x 20m (520 Square Meters)





Annexure – VI



Annexure – VII



Annexure – VIII & IX



Annexure – X



Annexure – XI & XII



Annexure – XIII & XIV





Annexure – XIX & XX



Annexure – XXI

