



NATIONAL BOOK TRUST, INDIA
Nehru Bhawan, 5 Institutional Area, Phase-II, Vasant Kunj,
New Delhi-110070

F.No.9-32/NDWBF/2013/Estt./

28 January 2013

Office order No.1115/2013

In continuation of office order dated 1 January 2013, the following addition and changes have been made of the officials to be deputed for the New Delhi World Book Fair – 2013 to be held from 4 to 10 February 2013 as under:

1. Dr. Baldev Singh, CE&JD will be overall-in-charge of Hindi Newsletter (Mela Vaarta) and Shri Pankaj Chatruvedi, AE(Hindi) will be officer-in-charge.
2. Shri Mayank Surolia, AD(Estt.) will be Officer-in-charge for Cultural Programme in place of Shri Yogesh Anand Giri, AD(Prod.). Shri Akash, Peon will support AD(Estt.) in Cultural programme.
3. Smt. Pratibha Kapur, Suptd. is to be relieved from her duty from Protocol and report for duty at Sales (NRO)
4. Smt. Pooja Rawat, LDC is to be relieved from her duty from Information Counters and report for duty at Protocol.
5. Shri K.P. Mishra, Caretaker and Shri Tara Chand, Peon who looks after the duties for allocating the taxis may also be allotted the duties of Management of Traveller Buses in place of Shri Dev Raj, Assistant and Shri Dev Raj, Asstt. report for duty at Protocol
6. Shri Kalu Das, Peon will support the In-charge of Hall No. 7A to E
7. Shri Kishori Lal, Peon will support the Store (Admn.) at Pragati Maidan.
8. Shri Bajrangi Prasad, DW(OCB) will support the Hall Incharge at Hall No. 6 with Shri Nareder Kumar, Prod. Asstt.
9. Shri Yogesh Banguri, peon (OCB), will assist the team of Monitoring of the fixing of Thematic Boards, Directional Boards, Signage Hoardings in Pragati Maidan etc. and decoration of halls
10. Shri Trivender, Waterman (OCB), Shri Ravinder, Waterman (OCB) and Shri Biriender Singh Rawat, Cleaner(OCB) will assist the team for Monitoring of Security Personnels, Fire Fighting Equipment, Cranes at all entrance of ITPO etc.
11. Shri Jitender, Waterman will assist the Protocol team.
12. Ms. Neel Kamal, Jr. Steno, Shri Mani Bhushan, Lib . Asstt (on contract), Shri Ram Kishan, DEO(OCB), and Shri Avinash Pawar, LDC(OCB) and Shri Sunil Kumar, Peon (OCB) will assist at the Children Pavilion and Youth Pavilion.
13. Shri Manish, Network Engineer for network monitoring
14. Shri Babu Ram, LDC and Harnath, Electrician (OCB) for telephone and Internet and will report to Computer Cell. Shri Babu Ram is to be relieved from the duty of Monitoring of Security Personnel etc.

15. Shri Nitish Kumar, Accountant and Shri Shailesh Kumar, Hindi Typist for Children;s Corner.
16. Shri Om Prakash, Peon will assist PS to Chairman in Camp Office.
17. Ms. Aruna Jariyal, DEO(OCB) will assist the team of Booking of Guests and arranging accommodation for overseas participants etc.
18. Ms. Rishi Bhami, Contractual will assist the team of Media Centre.

Hall No. 1 (Front)

1. Shri Ved Prakash, Superintendent
2. Shri Ram Avtar, LDC
3. Shri Satyapal Singh, LDC
4. Shri Mukesh Chand, Packer
5. Shri B.K. Meena, Peon

Hall No. 1 (Rear) (In-charge)

1. Shri Saibur Rahman, RM(ERO) (In-Charge)
2. Shri Sunil Kumar Khokhar, Sr. Steno
3. Shri Kuldev, UDC
4. Shri Rajpal Singh, LDC
5. Shri Raghubir Singh, Peon

Hall No. 12 & 12 A

1. Shri Anuj Kumar Bharti, AD(Prod.) (In-Charge)
 2. Shri Ramender Mehra, Jr. Steno
 3. Shri Munish Kaura, UDC
 4. ShriShatrughan Rai, packer
 5. Shri Satish, peon
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1. Shri Ranjan Kumar, Asstt.Director(In-Charge)
 2. Shri Sandeep Kumar, Prod. Assistant
 2. Shri Yogender Pal, Peon
 3. Shri Birender Prasad, Peon

Hall No. 14

1. Shri Tarun Davey, AD(Prod.) (In-charge)
2. Shri Aditya Kumar, Jr. Steno
3. Shri Yashpal Singh, Assistant
4. Shri Ram Paul, LDC
5. Shri Ombir, Peon

Hall No. 18

1. Shri Yogesh Anand Giri, AD(Prod.) (in-Charge)
2. Shri Suresh Chand Pawar, UDC
3. Shri Ashok Kumar Yadav, LDC
4. Shri Satyapal, Packer
5. Shri Gaurav Kumar, Prod. Asstt.(On contract)

1. Shri G. Rengarajan, Prod. Asstt. (In-charge)
2. Shri Jasrath Singh, UDC
3. Shri Narender Singh, Asstt. (Contract)
4. Shri Bani Singh, UDC
5. Shri Ran Singh, Peon

Cosplay Competition

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|--------------------------------------|-------------------|
| 1. Smt. Neera Jain, Editor (English) | Overall-In-Charge |
| 2. Smt. Madhu Gupta, DD(C&F) | Officer-In-Charge |

Support

1. Smt. Usha Wadhwa, Jr. Steno
2. Guide/Student Volunteer
3. Shri Hemant Kumar, Peon (OCB)

Illustrators's Corner

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|--------------------------------|-------------------|
| Shri D. Sarkar, DD(Art) | Overall-In-Charge |
| Smt. Neera Jain, Editor (Eng.) | Officer-In-Charge |

Support

1. Shri Samaresh Chatterjee, Artist
2. Smt. Usha Wadhwa, Jr. Steno
3. Two Student Volunteers
4. On Peon (DW)

Book Art Exhibition

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|---|--------------------|
| 1. Shri D. Sarkar, DD(Art) | In Charge (Design) |
| 2. Shri Kumar Vikram, Editor &
Project Incharge, Research & Innovation | In-Charge(Concept) |
| 3. Shri Deepak Kumar, LDC(OCB) | |

Theme Pavilion

- | | |
|---|-------------------|
| 1. Shri Binny Kurian, Asstt.Editor(Eng.) | Officer-in-charge |
| 2. Shri Mathan Ran, Asstt.Editor | |
| 3. Shri Deep Saikia, Asstt.Editor | |
| 4. Dr. Lalit Kishore Manodra, Asstt.Editor | |
| 5. Ms. Kanchan Wanchoo Sharma, Edit. Asstt. | |
| 6. Ms. Veena Verma, Jr. Lib Asstt. | |
| 7. Ms. Babita, Jr. Artist | |
| 8. Ms. Savitha Savora | |
| 9. One DW, Peon | |

Right Table

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|--|-------------------------|
| 1. Shri Binny Kurian, Asstt.Editor(Eng.) | Officer-in-charge |
| 2. Shri Sumit Bhattacharjee, AD(I&P) | Media |
| 3. Shri Kumar Samresh, AD(Admn.) | Logistics |
| 4. Ms. Kanchan Wanchoo Sharma, Edir.Asstt. | |
| 5. Ms. Poonam, LDC | |
| 6. Ms. Babita Biswas, Jr. Artist | Dias Decoration/Bakdrop |
| 7. Ms. Savitha (on contract) | -do- |
| 8. Sh. Sandeep Bhatia, Peon | |
| 9. Two DW, Peons | |

CEOspeak Programme

1. Dr. Baldev Singh, CE&JD
2. Shri D. Sarkar, DD(Art)
3. Sh. Kumar Vikram, Editor
4. Sh. Kumar Samresh, Asstt.Director(Admn.)

The deputation of the following officials for registration of participants and for information counters:

1. Smt. Prabha Kapoor, Sr. Steno
2. Ms. Anju Rani, LDC
3. Ms. Priyanka, LDC
4. Ms. Tina, DEO(OCB)
5. Ms. Ritika Rawat, Artist (OCB)
6. Ms. Jyoti Khatana, DEO (OCB)
7. Ms. Sneha, DEO (OCB)
8. Sh. Anil, Peon (OCB)
9. Sh. Rakesh Kumar, Cleaner (OCB)
10. Sh. Sanjay Prasad, Cleaner (OCB)
11. Sh. Gajraj, Cleaner(OCB)

The remaining position of the placement of officials shall remain unchanged.

This issues with the approval of the Competent Authority.

(Farida M. Naik)
Joint Director (Admn. & Finance)

To all concerned

Copy to:

1. **All Sectional Heads**
2. **AD(Admn.)**
3. **Sr. PA toDirector**
4. **PA to JD(A&F)**
5. **Accounts Section (Cash & Payment)**