

BOND

KNOW all men by these presents that an Association registered under the Act of and having its office at (hereinafter called the 'Obligor').

I son of Resident of

And son of resident of (hereinafter called the 'Sureties') are held and firmly bound to the President of India (hereinafter called 'Government') in the sum of Rs. (Rupees only) with interest thereon at the rate of 6% (six percent/per annum) from the date of receipt of the said amount by the obligor up to the date of the refund thereof to the National Book Trust, India.

SIGNED ON THISday ofin the year 202...

WHEREAS on the Obligor's request, the National Book Trust, India as per its letter No.dated (hereinafter referred to as the 'Letter of Sanction') (which forms an integral part of these presents and its copy is annexed thereto as ANNEXURE) agreed to make in favor of the Obligor for the purpose of a grant of Rs. (Rupees..... only) have already been paid to the Obligor (the receipt whereof the Obligor both hereby admits and acknowledges) on condition of the Obligor executing a bond hereby along with two sureties in the terms and a manner contained hereinafter with the Obligor and on its request the sureties have agreed to do.

Now the condition of the above written obligation such that if the Obligor shall duly fulfill and comply with all the conditions mentioned in the letter of grant, then the above-written bond or obligation shall be void and of no effect, but otherwise it shall remain in full force, effect and virtue.

The Terms, conditions and clarifications are to be followed by the Grantee organizations as listed in **Annexure I.**

These presents further witness that:

- a) The decision of the Chairman of National Book Trust, India or the administrative head of the Trust administratively concerned with the matter, on the question whether there has been breach or violation on

the part of the Obligor of any of the terms and conditions mentioned in the letter of sanction shall be final and binding on the Obligor.

b) The liability of the Sureties hereunder shall not be impaired or discharged by reason of time being granted by the Government or any forbearance, act or omission by or on the part of the Government whether with or without the knowledge or consent of the sureties in respect of or in relation to the obligations or conditions to be performed or discharged by the Obligor or by reason of any other matter or thing whatsoever which under the law relating to surety shall, but for this provision, have the effect of so releasing the Sureties from such liability, nor shall it be necessary for the Government to sue the Obligor before suing the sureties or either of them for the amount due hereunder.

c) The obligor agrees and undertakes to surrender/pay to the Trust the monetary value of all such pecuniary and/or other benefits which it may receive or derive/have received or derived through/upon unauthorized use (such as letting out the premises for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended than that for which the grant was intended) or the property/building created/repaired/constructed largely from out of the grant. The decision of the Chairman of National Book Trust, India or the administrative head of the Department concerned as regards the monetary value of the aforementioned to be surrendered/paid to the Trust will be final and binding on the Obligor.

d) The Obligor or the sureties shall, in the event of breach or violation of any of the terms and conditions mentioned in the letter of sanction, refund to the Trust on demand and without demur the entire amount of Rs..... (Rupees..... only) and the decision of the Trust as regards the monetary value of aforementioned to be surrendered/paid to the Trust shall be final and binding on the Obligor.

e) The Obligor or the Sureties shall, in the event of breach or violation of any of the terms and conditions mentioned in the letter of sanction, refund to the Trust on demand and without demur the entire amount of Rs..... (Rupees.....only) or such part thereof as may be mentioned in the notice of demand issued by the Trust, along with interest thereon the rate of 6% (six percent per annum) from the date of receipt of the said amount by the Obligor up to the date refund thereof to the Trust.

f) The Trust have agreed to bear the Stamp Duty, if any, chargeable on these presents.

g) The Obligor, in event of breach or violation of any terms and conditions mentioned in the policy, letter of sanction or bond and upon decision of Competent Authority shall be blacklisted and barred from applying in Grant-in-Aid Scheme for one year from the date of blacklisting.

IN WITNESS WHEREOF these presents have been executed on behalf of the Obligor and the Sureties the day and year hereinabove written and accepted for and on behalf of the Chairman of National Book

Trust, India by Shri/Smt. (Name) (Designation) on the day and year appearing against the signature.

Signed for and on behalf of

by (Name & Designation of Obligor).

SURETY 1 (Signature)

Shri

Address.....
.....

Telephone No

Email

IN THE PRESENCE OF (Signature)

Shri

Address.....
.....

Telephone No.....

Email

SURETY 2 (Signature)

Shri

Address.....
.....

Telephone No.....

Email

IN THE PRESENCE OF (Signature)

Shri

Address.....
.....

Telephone No.....

Email

ACCEPTED for and on behalf of the Chairman of National Book Trust, India.

New Delhi

Dated

Signature

Name

* * * *

RESOLUTION

No

Date:

The Governing body/Managing committee of the@..... hereby resolved that:

- i) the@.....will organize#..... approved by the National Book Trust, India vide letter No.\$..... dated\$.....
- ii) Shri/Smt..... President/ Secretary of the@..... is authorized to execute the bond and sign other documents relating to the; and
- iii) the@..... will abide by the terms and conditions of the sanction letter and as contained in Annexure-

This resolution is hereby passed unanimously.

Signature of the secretary

/

Signature of the President

with Rubber seal.

with Rubber Seal.

Instructions:

@ Herein insert the name of the organization.

herein mention the name of the event for which grant has been sanctioned.

\$ herein mention sanction letter number and date.

UNDERTAKING

To
Director
The National Book Trust, India
MOE, Govt. of India

Sir,

This has reference to your letter of sanction dated bearing letter No.
wherein I/we are given a grant of Rs For
purpose of conducting our Book Promotional activity i.e. We undertake
to ensure that:

1. It is agreed that neither any Grant-in-Aid has been received from any other Authority of the Central/ State Government for the abovementioned purpose, nor has it been applied for by us to any of those authorities.
2. It is agreed that the grant shall be utilized for the purpose it is sanctioned. Failure to do so will render us liable to refund to the Trust, complete sanctioned grant amount so yet received by us along with penalty of 6% p.a. (on the complete sanctioned amount) applicable from the time of release of payment. In such a case, Trust may also forfeit any grant amount pending for release.
3. That all the information furnished by us in application is true and complete to best of our knowledge. If any information is found to be untrue at any stage, during or after the screening process, the application shall be liable for rejection and we shall be penalized under the appropriate laws applicable.

Signature of the secretary
with Rubber seal.

Signature of the President
with Rubber Seal.

Place:

Date:

Note: Undertaking should be submitted on the letterhead of the concerned Organization/ Institution/ University, signed by the competent authority with designation and office seal affixing revenue stamp.

PRE-STAMP RECEIPT

Received a sum of Rs..... Rupees (.....)by Cheque/ Draft No..... dated from the Drawing and Disbursing Officer (Grants-in-aid) National Book Trust, India, New Delhi vide Trust's Sanction letter No. F..... dated

Revenue Stamp

Signature.....

Designation.....

Office Seal.....

Note: PSR should be submitted on the letterhead of the concerned Organization/ Institution/ University, signed by the competent authority with designation and office seal affixing revenue stamp.

CHECK LIST FOR FILLING UP OF BOND, RESOLUTION AND PSR

BOND

1. Columns of sureties (Signature, Name and address)
2. Column of Witness (Signature, Name and address)
3. Date of execution of the Bond
4. Signature of the Registrar/ Competent Authority for and on behalf of the University/ Institution/ Organisation

RESOLUTION

1. Name of the University/ Institution/ Organisation
2. Name of the event for which grant-in-aid sought
3. Signature of the Registrar/ and other Competent Authority or other wise
4. PSR to be signed by the Registrar and/or other competent office bearer along with revenue stamp and Office seal