

**NATIONAL BOOK TRUST, INDIA
NEHRU BHAWAN, 5 INSTITUTIONAL AREA, PHASE-II,
VASANT KUNJ, NEW DELHI 110 070**

F.No. EC-192/BOT-113/2011/Admn/
26th December 2011

NOTIFICATION

In terms of the decision taken in the 192nd Executive Committee Meeting and 113rd Meeting of Board of Trustees held on 14.9.2011, the Chairman, NBT is pleased to constitute a Sub-Committee consisting of the following to review the functioning of the Regional Offices of the Trust with a view to make it more relevant to the objectives of the Trust:

Professor Mridula Mukherjee, - Chairperson
Centre for Historical Studies,
Jawaharlal Nehru University,
New Delhi 110 067

Ms. Lalita Panicker, - Member
Associate Senior Editor,
The Hindustan Times,
18, Hindustan Times House,
2nd Floor, Kasturba Gandhi Marg,
New Delhi 110 001

Director, NBT India - Member

Smt. Farida M. Naik, Joint Director (Admn & Finance) shall assist the Committee in its deliberations.

Terms of the reference:

- (1) To review the activities of the Regional offices including the management of Stores, book-shops and other activities.

M. K. Panicker

- (2) To assess the manpower requirement for the Regional offices/sub-regional centres.
- (3) To find out ways and means to outreach the activities of the Trust to rural and interior parts of the country including N.E States.
- (4) Any other relevant issues with regard to the strengthening or functioning of the Regional offices.

The Committee may co-opt any of the officers of the Trust or outside experts for this purpose. The Committee may visit any of the Regional Offices or other places for this purpose. The Committee is expected to submit its report to the Chairman, NBT within three months from the date of its notification.

M. H. Panicker
28/12/11
DIRECTOR

Copy to:

- (1) Prof. Mridula Mukherjee
- (2) Ms. Lalita Panicker
- (3) Ms. Farida M. Naik, JD(A&F)
- (4) JD(P)/CE & JD/Manager (Sales & Marketing)
- (5) DD, NRO/RM, ERO/RM, SRO/RM In-charge, WRO
- (6) DD (Exhibition)/DD(Stores)Editor (NCCL)
- (7) Consultant, Chairman's Office
- (8) Computer Programmer – for placing the notification in the website.