



राष्ट्रीय पुस्तक न्यास, भारत

NATIONAL BOOK TRUST, INDIA

नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-11, वसंत कुंज,

नई दिल्ली – 110070

TENDER DOCUMENT

FOR

DISPOSAL OF OBSOLETE FURNITURE, ELECTRICAL AND MISCELLANEOUS
ITEMS

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राष्ट्रीय पुस्तक न्यास, भारत

मानव संसाधन विकास मंत्रालय, भारत सरकार

NATIONAL BOOK TRUST, INDIA

Ministry of Human Resource Development, Govt. of India

Nehru Bhawan, 5 Institutional Area, Phase-II,
Vasant Kunj, New Delhi – 110 070

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TENDER NOTICE

National Book Trust, India invites sealed offers for disposal of the following condemned/unserviceable items on as is where is basis lying at its HQ office:

1. Furniture items like steel almirahs, steel racks, chairs, tables etc.
2. Electrical items like air coolers, water coolers, exhaust fans, ceiling fans, generators, calculators, stabilizers etc.
3. Office equipment like photocopiers, paper shredders, fax machines etc.
4. Misc. items like water tanks, steel trunks etc.

All the bidders will be required to deposit earnest money of Rs.20,000.00 (refundable) in the form of Demand Draft drawn in favour of National Book Trust, India.

The material can be inspected at NBT office from 10 am to 3 pm on any working day between 31 March 2014 to 7 April 2014.

Sealed bids quoting the amount offered and addressed to the Director, National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi-110070 will be accepted upto 2 pm on 9 April 2014. The bids will be opened at 2.30 pm on the same day. The Tender form can be collected from Assistant Director (Admin.) between 10 AM to 3 PM on any working day during the above period or can be downloaded from NBT website www.nbtindia.gov.in. The successful bidder will be required to remove the material within three days of depositing the full amount vide Demand Draft drawn in favour of National Book Trust, India.

Director, NBT, India reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.



राष्ट्रीय पुस्तक न्यास, भारत

NATIONAL BOOK TRUST, INDIA

नेहरू भवन, 5 इंस्टीट्यूशनल एरिया, फेज-11, वसंत कुंज,

नई दिल्ली – 110070

Subject: Sealed offer for disposal of Obsolete Furniture, Electrical and Miscellaneous Items

General Terms and Conditions:

1. The bidders may inspect the items between 10.00 a.m. to 3.00 p.m. on any working day during 31 March 2014 to 7 April 2014.
2. Earnest Money Deposit (EMD) of Rs.20,000/- (Rupees Twenty thousand only) must accompany the bid in the form of a Demand Draft drawn in favour of Director, National Book Trust, India payable at New Delhi without which the bid shall be summarily rejected. No Cheque/money order/cash etc. shall be accepted.
3. Offer bids in sealed envelope superscribed "**QUOTATION FOR OBSOLETE FURNITURE, ELECTRICAL AND MISCELLANEOUS ITEMS:**" and addressed to Director, National Book Trust, India, Nehru Bhawan, 5, Institutional Area, Phase-II, Vasant Kunj, New Delhi-110070 will be accepted upto 2.00 p.m. on 9th April 2014 and opened at 2.30 p.m. on the same day. Bids received after the stipulated date and time for any reason whatsoever including postal delays shall not be considered.
4. The offer amount should be quoted both in figures and words. Any overwriting or erasing in figures shall not be considered for acceptance of the rates offered by the bidder. In case of a difference in the amount in figures and words, the amount written in words will prevail.
5. For financial evaluation, highest bidder shall be selected based on the amount offered in Annexure 'A'.
6. The successful bidder will have to make balance payment of the bid amount after adjustment of EMD in the form of a Demand Draft drawn in favour of Director, National Book Trust, India and lift all the items within 5 days of intimation from NBT, failing which the offer will be cancelled and EMD shall be forfeited.
7. The EMD of the unsuccessful bidders shall be returned within one month of the auction date, without any interest.

8. No items once disposed of to the successful bidder, shall be taken back by NBT under any circumstances whatsoever.
9. NBT reserves the right to accept or reject any/all quotations without assigning any reasons whatsoever.
10. Each page of the Bid document should be signed by the Bidder.
11. Incomplete and unsigned offers are liable to be rejected.

(Signature of the Bidder with stamp)

Tender form for Disposal of condemned/unserviceable items

Name & Address of the Bidder : _____

Telephone Number : _____

Details of EMD : Bank Draft/Pay order No. _____
Dated _____ Rs.20,000/-
drawn on _____

I/we have inspected the obsolete items at NBT Campus and am/are interested in sending our offer for the same on As is Where is Basis. My/our offer for the items is as under:

(a) Rs. _____
(in figures)

(Rupees _____
(in words)

I/we have gone through the terms and conditions given in the Bid Document and agree with the same. I/we understand that in the event of non-compliance with the terms and conditions my/our EMD shall be forfeited by National Book Trust, India, New Delhi.

(Signature of Bidder with stamp)

To,

**Director
National Book Trust, India
Nehru Bhawan,
5, Institutional Area, Phase-II
Vasant Kunj
New Delhi-110070**