

NATIONAL BOOK TRUST, INDIA

TENDER FOR CONCEPTUALIZATION, DESIGNING AND CONSTRUCTION OF THEME PAVILION AT NEW DELHI WORLD BOOK FAIR (4-10TH FEB 2013)

Minutes of the pre-bid meeting held at 11 a.m. on 3.1.2013 at Committee Room, NBT HQrs office, Vasant Kunj, New Delhi.

1. The meeting was attended by the following:

NBT:

- (1) Smt. Farida M. Naik, Joint Director (Adm & Fin)
- (2) Sh. Pradip Chhabra, Dy Director (Exhibition)
- (3) Sh. Benny Kurien, AE & Theme In-charge

Parties:

- (1) M/s Pavilion and Interiors, Noida – represented by Sh. Saanjeev K. Sinha, GM (Mkg)
- (2) M/sContad (Continental Advertising Services), New Delhi – represented by Sh. Utpal Ghosh
- (3) M/s Sreshta Communications, New Delhi – represented by Sh. Anil Kumar Dubey, Sr. Accounts Executive
- (4) M/sSquare Communications, New Delhi – represented by Smt. Anjana Virmani.

2. Points discussed in the pre-bid meeting:

- (1) Participants wanted to know more details about the theme, which was explained to them by Sh. Benny Kurien, Incharge, Theme Pavilion.
- (2) The participants raised no other specific points.
- (3) The Joint Director (Adm & Fin) clarified the following points:
 - (a) Any special artifacts created out of this tender would be the property of the NBT. NBT may use such artifacts for its own office complex after the Fair is over. However due credit to the artist would be given.
 - (b) There was a typographical error at Sl.No. 7 of the tender document wherein it was reflected date of pre-bid meeting were 4th Jan 2013 instead of 3rd Jan 2013. However it was correctly reflected in the front page of the document.
 - (c) All responsive bidders are required to give a power-point presentation about the concept, design of the project.

.....